

# ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

## Minutes of the Council Meeting held on 29<sup>th</sup> May 2019 at the Reading Room, Corston

**Present:** Cllrs Budgen, Hatherell, Stephens, Payne, Merriman, Hopkins, Clogg and Briggs

**Public:** Five members of the public were present

1. ELECTION OF CHAIRMAN FOR THE COUNCIL YEAR 2019/20

Cllr Budgen was proposed by Cllr Merriman and seconded by Cllr Hatherell and unanimously elected.

2. ELECTION OF VICE CHAIRMAN FOR THE COUNCIL YEAR 2019/20

Cllr Hatherell was proposed by Cllr Briggs and seconded by Cllr Clogg and unanimously elected.

3. ELECTION OF COUNCILLORS TO SPECIFIC ROLES

Highways	Cllr Hatherell was elected unanimously
Footpaths	Cllr Clogg was elected unanimously
Playgrounds	Cllr Payne/Cllr Hatherell were elected unanimously
Temporary Acting Clerk	Cllr Briggs who was elected unanimously
Temporary Acting RFO	Cllr Hopkins was elected unanimously

4. APOLOGIES

Apologies were received from Cllrs Lee, Edgley-Pyshorn, Cole and Thomson (WC),

5. DECLARATIONS OF INTEREST

Cllr Hatherell declared a non-pecuniary interest in the Mayfield Cottage application.

6. PUBLIC QUESTION TIME

Members of the public raised continuing concerns about the lack of any WC Enforcement action in respect of the newly installed private road off the Mill Lane bridleway leading to the rear of Frith House. Cllr Budgen agreed to continue to press WC Enforcement for some positive action. A question was also raised about the proposal to place bollards along the bridleway to prevent it being used as a 'cut through' by non-local traffic. Cllr Budgen explained that consultation had now taken place with affected neighbours who appeared content that these bollards were not needed at present as the through traffic had significantly reduced; the Council will continue to monitor the situation.

The resident of Southside Cottage complained that the lack of a safe footpath from his property to Radnor Close was a potential lethal hazard to occupants and visitors to the house. This was the second time he had raised this matter and wanted action to be taken to address the problem. Cllr Budgen agreed that a lack of funding had hampered the previous attempt to find a solution but he will urgently meet with the CATG Highways Officer to seek practical options to address the matter.

Concerns were also raised that a large structure being erected by the owner of Quintin House, Swindon Road might not be in accordance with the planning permission that was granted. Cllr Budgen reported that he had already received numerous other complaints about the legality of this structure and would urgently bring it to the attention of senior Officers and Councillors in Wiltshire Council.

7. TO RECEIVE AND ADOPT THE MINUTES OF 24<sup>th</sup> APRIL 2019

The minutes of the 24<sup>th</sup> April 2019 were adopted and signed as a true record.

## 8. TO RECEIVE PLANNING UPDATES AND REVIEW NEW APPLICATIONS

The Council considered the following planning applications. Full comments submitted by the Council can be viewed on line at Wiltshire Council under the relevant application.

Site Address	Description	Main points of submission
Lea & Garsdon C of E School, The Street, Lea	Redevelopment of the existing 0.5FE size school site to provide a 1FE size school. (revised plans)	Comments submitted as agreed
3 Milbourne Park Milbourne SN16 9JE	Up to 3m crown reduction to Silver Birch to previous pruning points, and removal of 2 lower limbs to balance the tree.	No objection
Mayfield Cottage Mill Lane Corston SN16 0HH	Enlargement of annex to the rear to rear of garage to provide accommodation for family requiring care assistance.	Objection. Concerns about size and mass of the proposal, over development of the site
23 Milbourne Park Milbourne SN16 9JE	Single storey extension to create annexe and erect conservatory. (revised plans)	Objection. Lack of clarity without elevation plans. Concerns about light into neighbour's kitchen.

## 9. FINANCIAL REPORT

The Acting Clerk reported that the 2019/20 Council Budget was operating to plan. The Current Account balance is £7801.03, and the Savings Account balance is £15,674.96. The Internal Audit for the year ended 31<sup>st</sup> March 2019 has been successfully completed.

The following cheques were authorised

Cheque No	Payee Details	Amount (£)
101390	Tim Cowley	3796.73
101392	BHIB Ltd	661.89
101393	D F Briggs	78.77
101394	O Cole	47.72

## 10. IMPLEMENTATION OF ELECTRONIC BANKING FOR THE COUNCIL'S BUSINESS

Councillors noted Report #05.2 and agreed in principle to proceed subject to clarification on points of detail, including security of setting up new payees and the Clerk having access to the bank balances but without being an approval signatory. It was agreed that Cllrs Budgen, Edgley-Pyshorn, Clogg and Stephens should hold the online authorisations for payments.

**Action: Cllr Edgley-Pyshorn**

## 11. THE REIMBURSEMENT OF THE LAST FOUR YEARS WEB SITE HOSTING CHARGES

Following a review of submitted invoices by the Clerk, it was agreed to reimburse Cllr Cole in full. It was agreed that this small charge should be reimbursed annually from now on.

## 12. ATTENDANCE AT THE WC LOCAL PLAN PREPARATION MEETING

It was agreed that Cllrs Clogg and Merriman would attend

## 13. GRASS CUTTING CONTRACT 2019/20

It was agreed to accept a quotation for the forthcoming year's grass cutting requirement, which will run from April to November.

## 14. JBC WORKING PARTY REPRESENTATIVES' REPORT

Cllr Hopkins reported that MTC were still awaiting news from their solicitor regarding the issue of Stamp Duty.

15. PERSONNEL COMMITTEE REPORT

Cllr Clogg reported that to date no applications had been received; the closing date is 4<sup>th</sup> June. **Action: Cllrs Clogg & Briggs**

16. COMMITTEE REPORTS

Cllr Hatherell reported the following items had been completed

- Highways
  - The grass area around the bus shelter/phone box in Corston had been cut
  - Other items had been put on hold due to requirement for countywide weed spraying activity by all Parish Stewards

The outstanding items are

- The three glass bus shelters, awaiting availability of a pressure washer
- Corston pavements to be swept by a mechanical sweeper,
- Weed killing will commence along the pavements in the parish.
- Corston to Burton Hill pavement to be cut back & sided out.
- Playing Fields
  - Chippenham Road and Rodbourne Rd playing fields have had the monthly inspection on 22<sup>nd</sup> May, and a defect/action sheet completed. There were no issues with the toddler swing seats as per RoSPA report
- Footpaths
  - Cllr Clogg reported current progress on the preparation of the planning application for the surfacing of 41m of the footpath from the Cowbridge weir to the start of the permissive path at the railway embankment.

The meeting closed at 21:00

The date of the next meeting is 26<sup>th</sup> June 2019.

..... Chair

..... Dated