

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 28th October 2020 via Zoom video conference

Present: Cllrs Budgen, Hatherell, Hopkins, Merriman, Clogg, Jones, Briggs, Stephens, Cole, Edgley-Pyshorn and Thompson (Wiltshire Council)

Public: No members of the public were present.

69 APOLOGIES FOR ABSENCE

Cllr Payne

70 DECLARATIONS OF INTEREST

None.

71 PUBLIC QUESTION TIME

There were no members of the public present.

72 TO ADOPT THE MINUTES OF THE MEETING ON THE 23rd September 2020

The minutes of the meeting on the 23rd September 2020 were adopted as a true record and signed accordingly.

73 TO RECEIVE REPORT #10.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #10.1. The decisions recorded below include some submissions that had been reached based on email discussion between councillors due to the consultation expiry dates falling between scheduled meetings. Detailed comments can be viewed on the Wiltshire Council planning website.

Site	Description	Decision
Lawn Farm, Grange Lane, SN16 0EP	Extension to dwellings	Adverse comment
Westbreeze, Milbourne, SN16 9JA	Erection of two semi-detached dwellings on the site of a former bungalow following approval and implementation of application 15/11291/FUL - resubmission of 20/03643/FUL	Adverse comment
Cowbridge Farm, Swindon Road, SN16 9LZ	Revised description of application	Comment
Lawn Farm, Grange Lane, SN16 0EP	Erection of an agricultural machinery store	No objection
Land at Burton Hill	Reserved matters application for 27 dwellings for over 55s on site 1 only; application for layout, scale, landscaping and appearance	No objection
South Barn, Arches Lane, SN16 0EL	CoU from agricultural to garden use	No objection
Land adj Filands Farm Filands, SN16 9JN	Variation of Condition 2 of 17/05847/FUL relating to approved plans	Qualified no objection

Cllr Budgen also reported that an Appeal against refusal of planning consent for 19 Milbourne Park had been dismissed by the Inspector.

74 FINANCIAL REPORT

The bank statement showing balances of £12,789.86 and £35,710.01 was noted and signed as correct by the Vice Chair. Cllr Budgen signed the List of Payments for Authorisation as per supporting evidence; Cllr Stephens, first authoriser, Cllr Budgen second authoriser.

Action: Cllrs Stephens and Budgen

Payment No.	Payee Details	Reason	Amount (£)
1	Roger Budgen	October Zoom subscription	14.39
2	PKF Littlejohn	External audit fee	240.00
3	Playsafety Ltd	Annual playground inspection	168.60
4	Idverde	Vegetation removal playing field	2,138.00
		Total	2,560.99

The Transparency Code information for Quarter 2 was noted and has been placed on the website.

75 TO RECEIVE A VERBAL REPORT ON THE OUTCOME OF THE 2019/20 ANNUAL AUDIT

Cllr Hopkins reported a positive audit report and that the result has been posted as required on the website and Council noticeboards.

76 TO RECEIVE REPORT #10.2 ON A FIRST DRAFT OF THE COUNCIL'S 2021/22 BUDGET

Cllr Briggs led the discussion on this item which resulted in a decision that Councillors will review the draft over the next month, send any comments to Cllr Briggs, in order for it to be finalised at the November meeting of the Council.

Action: All Councillors

77 TO RECEIVE A VERBAL REPORT ON THE ANNUAL REVIEW OF THE COUNCIL'S ASSET REGISTER

Cllr Hopkins led the discussion on this item. It was agreed not to attempt to estimate inflationary increases over the life of many of the assets because of the inherent potential inaccuracy of estimates. It was noted that Milbourne now only has one bench owned by the Council. It was agreed that with this change the document still accurately represented Council Assets and that the identified amount would be transferred to the Asset Earmarked Reserve (EMR)

Action: Cllr Hopkins

78 TO RECEIVE REPORT #10.5 ON THE COUNCIL'S PROJECT LIST AND AGREE PRIORITIES AND SUBSEQUENT ACTIONS

Cllr Budgen led the discussion on this item. It was agreed to add the extension of defibrillator sites in the parish to the list. It was also agreed that the two highest priority projects were additional lighting along Foxley Rd and the surfacing of the permissive path element of Footpath 17 along the railway embankment. It was agreed that the relevant Councillors would undertake feasibility studies on both these projects in the current absence of a Clerk. Regular progress reports will be made back to Council.

Action: Cllrs Budgen, Hopkins, Stephens, and Clogg

79 TO AUTHORISE UP TO 5 PARTICIPANTS ON THE WALC 'FINANCE FOR COUNCILLORS' TRAINING TO A MAXIMUM COST OF £150

This was agreed. The courses are in demand hence any interested Councillors were urged to notify Cllr Clogg as soon as possible.

Action: All Councillors

- 80 TO CONSIDER A PROPOSAL TO DIVERT FOOTPATH MALM 22 (PART) AND EXTINGUISH ITS SOUTHERLY SHORT SPUR

It was agreed that the proposed diversion appeared the only realistic option given the layout of the development planned for the site. Wiltshire Council will be informed of the Council's view.

Action: Cllr Clogg

- 81 TO NOTE WC BRIEFING NOTE 20-30 REGARDING A REVIEW OF AREA BOARD BOUNDARIES

Cllr Budgen noted that the review had resulted in no change to the current Malmesbury Area Board boundary.

- 82 TO CONSIDER WC BRIEFING NOTE 20-31 REGARDING PROPOSALS FOR THE REFORM OF THE PLANNING SYSTEM AND THE OPTION TO SUBMIT COMMENTS INTO THE CONSULTATION

Following a discussion on the very complex Government White Paper it was agreed not to submit comments into the consultation as the Council's contribution would simply be repeating the very valid points currently already submitted by Wiltshire Council and neighbouring Parish and Town Councils. The Council fully endorsed these comments.

- 83 TO RECEIVE REPORT #10.3 ON THE ISSUES RELEVANT TO THE COUNCIL FROM THE CATG MEETING ON THE 8TH SEPTEMBER

Cllr Budgen spoke to the current CATG budget position, which was noted.

- 84 TO CONSIDER REPORT #10.4 TO ALLOCATE UP TO £1,000 FROM THE COUNCIL'S S106 FOOTPATH FUNDS TO A COMMUNITY PROJECT TO INSTALL A KISSING GATE ADJACENT TO TRUCKLE BRIDGE

The Council was in principle supportive of this project. However, it was noted that without any indication of the overall cost involved and the potential funding contributors, it was not possible to provide a definite agreement to a specific sum. Cllr Budgen was requested to seek more detailed costings from the group undertaking the project.

Action: Cllr Budgen

- 85 TO REQUEST WC ENFORCEMENT TO INVESTIGATE POSSIBLE BREACHES OF PLANNING REGULATIONS AT NORTH BARN & SOUTH BARN, ARCHES LANE, BURTON HILL

Following a brief discussion the Council agreed that the reported irregularities appeared valid and hence resolved to request Wiltshire Council Enforcement to investigate.

Action: Cllr Budgen

- 86 TO CONSIDER A REQUEST FROM GREENSQUARE HOMES TO PUT FORWARD NAMES FOR THE ROAD INTO THE PROPOSED ESTATE OFF THE B4042 AT BURTON HILL

A proposal had been received suggesting the name Cartmell Close, after Cyril Cartmell to mark his extensive community work for Malmesbury. The Council agreed that this would be very fitting, and will respond to Greensquare accordingly.

Action: Cllr Budgen

- 87 TO CONSIDER ELECTING A COUNCIL REPRESENTATIVE TO JOIN THE PATIENTS' PARTICIPATION GROUP {PPG}

Following Cllr Lee's resignation from the Council it was agreed to elect a replacement. Cllr Stephens volunteered for the role. His name will be passed on to the Chair of the PPG.

Action: Cllr Briggs

TO RECEIVE VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES

Cllr Hatherell reported the following:

Highways

The Parish Steward has cleared weeds in Corston, fallen leaves at Truckle Bridge, overhanging brambles in Barley Close. He has yet to assess the job of cleaning lights on Cowbridge Bridge. A request was made to add leaf clearance from Waitrose steps and Burton Hill. Mud is reported on the pavement near Priory Roundabout from the works there. Matt Perrott to be informed.

The annual Grit Bin survey has been completed and the results sent the WC Weather & Drainage Officer. **Action: Cllr Hatherell**

Playing Fields

Idverde has cleared the boundary vegetation at Chippenham Road playing field. This has exposed some previously dumped rubble that Cllr Hatherell will clear. It was agreed to write a letter of thanks for the excellent work of the Idverde team who undertook the clearance. This year's RoSPA inspections of both the Chippenham & Rodbourne Roads playing fields took place on the 14th October; the reports have been received and they note only a few low risk issues. Any necessary actions will be reported at the November meeting. The regular monthly inspection of both playing fields took place on the 26th October, no issues were found. **Action: Cllr Hatherell and Clerk**

Personnel Committee

Cllr Clogg reported that the closing date for applications for the post of parish clerk is 31st October. To date one application has been received.

The meeting closed at 20.40

The date of the next virtual meeting is Wednesday 25th November 2020 at 19.00.

..... Chair Dated