

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 27th May 2020 via Zoom video conference

Present: Cllrs Budgen, Hatherell, Hopkins, Merriman, Clogg, Briggs, Stephens and Jones

Apologies: Cllrs Payne, Cole, Edgley-Pyshorn and Cllr Thomson (Wiltshire Council)

Public: Four members of the public requested to join the meeting

1 ELECTION OF CHAIR, VICE CHAIR AND REPRESENTATIVES ON THE FINANCE SUB-COMMITTEE, PERSONNEL SUB-COMMITTEE, HIGHWAYS, FOOTPATHS AND PLAYGROUNDS

Regulation 4 of the 2020 Regulations that came into force on the 4th April provides that where an appointment would otherwise be made or is required to be made at an annual meeting of a local authority, the appointment continues until the next annual meeting of the authority or until such time as that authority may determine (Regulation 4 (2)). This would apply to the election of the chairman, the first business at the annual council meeting. Therefore, the current chairman will remain in place until an annual meeting is held (possibly next year) unless the council decide to elect a replacement earlier. Given the above, and in the absence of any calls for an election, the council unanimously agreed that all council positions would remain 'as is' until the next AGM in 2021.

2 DECLARATIONS OF INTEREST

There were no declarations of interest

3 PUBLIC QUESTION TIME

All the members of the public wished to speak on the planning application at West Breeze, Milbourne; the chairman agreed to take comments at the appropriate time.

4 TO ADOPT THE MINUTES OF THE MEETING ON THE 22ND APRIL 2020

The minutes of the meeting on the 22nd April were adopted as a true record and signed accordingly.

5 TO RECEIVE PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #05.1 which was noted. He also reported that the Strategic Planning Committee had approved application 19/11569 for 71 houses on land south of Filands. The decision was regrettable, but probably inevitable, given the lack of a countywide 5-year land supply, which had critically weakened the Malmesbury Neighbourhood Plan which had not identified this site for development.

Site	Description	Reference
The Grange, Grange Lane, SN16 0EP	CoU of building to Office B1 (a) & CoU of ancillary outbuilding to Office B1 (a) and B8 storage – part retrospective	No objection
Roskerris, Foxley Road, SN16 0JE	Subdivision of plot, the construction of a new dwelling house plus alterations and extensions to the existing dwelling	No objection
Hangar 6 Buckley Barracks Hullavington SN14 6BT	Localised repair of loose slate tiles and covering of entire roof and gutters with polyurethane waterproofing. Installation of lead lined overflow weirs through parapets on two long elevations	No objection
Hangar 3,	Localised repair of loose slate tiles and covering of entire	No objection

Buckley Barracks, Hullavington, SN14 6BT	roof and gutters with polyurethane waterproofing. Installation of lead lined overflow weirs through parapets on two long elevations	
South west car park, Dyson, Tetbury Hill SN16 ORP	Construction of replacement car park on site of existing south-west car park and associated works, including the provision of landscaping, lighting and charging points	No objection
Land off Common Road, Corston	Erection of four dwellings – revised plans submitted	Continued strong objection – NAPC ‘call in’ requested
The Old Farm House Milbourne Lane, Milbourne SN16 9JA	Single storey domestic extension, new porch, existing outbuilding replaced with garage and rerouted driveway - revised plans submitted	No objection
The Old Farm House, Mill Lane, Corston, SN16 0HH	CoU of land for keeping horses and jumping; alterations to and conversion of garage to ancillary accommodation	No objection
West Breeze, Milbourne Lane, SN16 9JA	Three new build three-bedroom houses on the site of a former bungalow, now demolished, following approval of 15/11291/FUL for an enlarged dwelling on the site	Strong objection - NAPC ‘call in’ requested
Site 1, Burton Hill, SN16 9NZ	Temporary removal of a 10m section of hedgerow	No objection

All the members of the public who spoke supported the council’s view that the application 20/03643 at West Breeze, Milbourne was out of character for the setting of the village, the 3-storey design produced an unacceptable overbearing impact upon the streetscape of the small hamlet which consists mainly of single and 2-storey dwellings, the design produced neighbour amenity issues for the property to the west and finally the provision of WC minimum parking standards had provided no safe highway option for deliveries/visitors to park except on the very narrow C67 outside the site and opposite the residential development at Monk’s Park. The council agreed to submit a strong objection referencing conflict with policies in the WC Core Policy.

The council supported a request to WC Enforcement to investigate the untidiness of the site at The Old Barn, Foxley Road as the planning application for development on the site was approaching the end of its 3-year validity period.

6 FINANCIAL REPORT

The bank statement showing balances of £18,820.49 and £25,710.01 were noted and signed as correct by the Chair. It was agreed to transfer £10K from the Current Account to the Saving Account to utilise parish funds better in respect of interest earned. Cllr Hopkins informed the council that the Internal Audit had been completed and passed and that the Finance sub-committee would commence the AGAR for the financial year ending 31st March 2020. The Receipts and Payments account for the twelve months to 31st March 2020 were received and approved. The Chair signed the List of Payments for Authorisation as per supporting invoices; Cllr Clogg, first authoriser, Cllr Stephens second authoriser.

Payment No.	Payee Details	Reason	Amount (£)
1	R G Baker	Cowbridge permissive licence fee for 2019	70.00
2	Cllr Roger Budgen	May 2020 Zoom subscription	14.39
3	Cllr Roger Budgen	Land Registry enquiry	6.00
4	Marina Cowan	May salary underpayment	80.80
5	Rialtas	Financial Year close down work	240.00
		Total	£411.19

7 2020 ASSET REGISTER

The updated Asset Register had been circulated ahead of the meeting and Cllr Hopkins explained the minor amendments that had been made. It was unanimously resolved to accept the revised document as the 2020 version of the Asset Register.

8 LOXTON LAND RESIDENTIAL HOUSING PROPOSAL

Cllr Budgen presented Report #05.2 which identified some potential community betterment schemes that could be delivered against varying levels of development on the site. It was considered that the information was useful up to a point however it was agreed that council support or otherwise of any scheme should not be driven by the potential level of betterment that could be achieved. The council wished to encourage Loxton Land to firm up their proposals so that a more detailed consideration could be undertaken. **Action: Cllr Budgen**

9 COVID-19 PARTNERSHIP UPDATE

Cllr Hopkins reported that due diligence had been completed on Heals Charity and everything appeared to be in order. Cllr Clogg reported that the local Covid-19 situation seemed to be settling down in terms of immediate needs. Heals and MTC were looking to expand IT support for local residents that were experiencing difficulties in this area as well as expanding the isolation friendship initiative. MTC had made a request to WC Highways to temporarily widen both pavements at the upper end of the High Street to improve the ability to social distance once shops begin to open. This will inevitably cause a loss of parking in this area. The Cross Hayes car park will have free parking withdrawn from 1st June.

10 THE FORMATION OF A JNPWG SUB-COMMITTEE OF THE COUNCIL

Cllr Budgen presented report #05.3 on the formation of a JNPWG sub-committee to distil issues raised during the planned three-parish review of the Malmesbury Neighbourhood Plan and to prepare appropriate reports to allow council to make decisions. The report's recommendation was supported and Cllr Jones and Cllr Edgley-Pyshorn volunteered to join the sub-committee with Cllr Budgen.

11 ANNUAL REVIEW OF THE COUNCIL'S STANDING ORDERS

Cllr Hopkins had reviewed the Council's Standing Orders and reported that they were appropriate and recommended no changes. The Internal Auditor had also reviewed the Standing Orders and reported his approval, especially the electronic Standing Orders and Payment sections.

12 WC ENFORCEMENT'S DECISION ON THE TRACK OFF THE MILL LANE BRIDLEWAY

Cllr Budgen presented Report #05.4. It was accepted that WC Enforcement had undertaken a very thorough assessment of the legal and regulatory position regarding the establishment of a vehicular track across agricultural land. Regrettably WC Enforcement reported that existing development rights did include permission for such access so no further action will be taken. Cllr Hatherell undertook to make local residents aware of the report. **Action: Cllr Hatherell**

13 S106 OPEN SPACE FUNDS FOR THE CORSTON PLAYING FIELD

Cllr Budgen presented Report #05.5 which sought council approval to request WC to release a proportion of the s106 funding earmarked for open space in Corston to be used to employ a contractor to remove the overgrown vegetation from the boundary of the playing field. The council supported the report's recommendation and appropriate quotations will be sought and presented to council in due course. **Action: Cllr Hatherell**

14 MEETING DATES FOR COUNCIL YEAR 2020/21

Report #05.6 was presented and the council meeting dates approved. The website will be updated accordingly, however for reference the dates are 27th May, 24th June, 22nd July, 26th August, (optional), 23rd September, 28th October, 25th November, 16th December (non-standard date), 27th January 2021, 24th February, 24th March, and 28th April. **Action: Cllr Cole**

15 A PROPOSAL TO NAME THE LINK ROUTE FROM THE B4042 TO THE PROPERTIES AT THE REAR OF THE COWBRIDGE ESTATE

Report #05.7 was presented to the council. Following a brief discussion it was agreed that the council had no formal involvement in naming of the road, as it was not adopted. All councillors

supported the addition of Radar in any name chosen due to the history of the site. There is no financial implication for the council. Cllr Stephens is to approach the owner with the council's view.

16 VERBAL REPORT FROM THE PERSONNEL SUB-COMMITTEE

Cllr Clogg provided a verbal report to the council. It has been agreed with the Clerk to extend her probation period because the Covid-19 situation has not allowed the full take up of all aspects of the Clerk's role due to the limitations imposed on face-to-face meetings by the present restrictions. The probation period has been extended to 30th September and this date will be further dependent upon the level of restrictions in place over the next months.

17 VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES

Highways

Cllr Hatherell reported that the Parish Steward continues to be reassigned by Wiltshire Council to other more urgent matters. It is anticipated that he will return to normal duties in the near future. Cllr Hatherell will resubmit the task listing from the last meeting, detailed below

Milbourne – Clear blocked drains either side of the Bus Shelter

- Milbourne - Clear gulleys along C67 east of Tanners Bridge
- Burton Hill to Water Meadows - cut back & clear vegetation
- BT telephone exchange – clear fallen leaves and mud from the adjacent footpath
- Pavements through Corston to be swept as there remains a lot of loose gravel after the recent patching along the A429

Corston and Rodbourne Reading Rooms

Cllr Hatherell reported that following the confirmation that the earmarked s106 contribution for the use on the Reading Room now had an expiry date 2028, the Trustees are actively seeking quotations from contractors for the refurbishment of the premises. **Action: Cllr Hatherell**

The meeting closed at 16:23

The date of the next virtual meeting is Wednesday 24th June 2020 at 15.00.

..... Chair Dated