

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 27th March 2019 at the Reading Room, Corston

Present: Cllrs Hatherell, Stephens, Payne, Merriman, Hopkins, Clogg, Briggs, Richard Spencer-Williams (Clerk)

Public: Three members of the public were present

123. APOLOGIES

Apologies were received from Cllrs Budgen, Cole, Edgley-Pyshorn, Lee and Thomson (WC),

124. DECLARATIONS OF INTEREST

There were no declarations of interest.

125. PUBLIC QUESTION TIME

A member of the public raised concerns regarding the on-going issue of the Mill Lane bridleway and the proposal to install bollards to prevent vehicle access.

Resolved: to discuss this matter at the April Council meeting.

A member of the public asked if the promised confirmation that she had completed the defibrillator training was available so that she could use the defibrillator if needed.

Action: Cllr Hatherell to follow up

126. TO RECEIVE AND ADOPT THE MINUTES OF 27th FEBRUARY 2019

The minutes of the 27th February 2019 were adopted and signed as a true record.

127. TO RECEIVE PLANNING UPDATES AND REVIEW NEW APPLICATIONS

The Council considered the following planning applications. Full comments submitted by the Council can be viewed on line at Wiltshire Council under the relevant application.

Site Address	Description	Main points of submission
Portmeadow House, Common Road, SN16 0HN	CoU from agricultural to equestrian and the erection of four stables and a hay store	No objection
Sill Green, Common Road, SN16 0HN	Repositioning and replacement of an ancillary outbuilding to provide a garage and workshop	No objection
Bybrook House, Main Road, Corston, SN16 0HJ	Variation of condition 6 of 85/0235/OL to allow alterations to the approved main gates on the site	No objection
Hullavington Airfield Hullavington SN16 6GU	Construction of a new hangar adjacent to hangars 85 & 86 and associated works, extension to existing runway and provision of new runway lighting, and erection of new airfield fencing	Decision deferred until after Dyson briefing in April
Land at Backbridge Farm, Malmesbury [additional plans]	Proposed residential development comprising 201 dwellings (Use Class C3) and the provision of land for the potential expansion of Malmesbury Primary School, new vehicular access, public open space, landscaping and other associated infrastructure works	Continuing objection as no planned provision for bus route around the estate
Unit 6, Whiteheath Business Park, Corston, SN16 0HJ	CoU from B8 Storage & Distribution to B2 General Industrial	Withdraw previous objection subject to limiting conditions on B2

[additional document]		use
23 Milbourne Park, Milbourne, SN16 9JE	Erection of a single storey extension and conservatory	Object – insufficient detail to assess the proposal

128. FIANCIAL REPORT

The Clerk reported that the 2018/19 Parish Budget was operating to plan. The Current Account balance is £3747.01, and the Savings Account balance is £15,674.96. There are unrepresented cheques to a value of £2757.80. The actual balance is £16,664.17.

The following cheques were authorised

<u>Cheque No</u>	<u>Payee Details</u>	<u>Amount (£)</u>
1013	Cllr Roger Budgen - expenses	44.00
1013	R Spencer-Williams - overtime	66.00
1013	Wiltshire Highways*	6,374.50

* Authorised upon receipt of the second tranche of CIL from 17/05004/FUL

129. CHANGES TO DIVISIONAL BOUNDARIES

The Council discussed the Electoral Commission's proposal on new Divisional Boundaries for Wiltshire. While recognising the need to balance the electoral wards, the Council agreed that the proposal to divide Malmesbury Town was not in the best interests of the electorate.

Resolved: The Council agreed that the Wiltshire Council proposal to include the Backbridge Farm estate and to move the area west of Tetbury Hill into the Sherston Division would be the most preferable outcome. A submission reflecting this should be made to the Electoral Commission.

Action: Cllr Hopkins

130. WITHDRAWAL FROM THE M&DCG

The Council discussed the merits of its involvement in the Malmesbury and District Conservation Group.

Resolved: The Council should withdraw its membership of this Group, as it was considered that there was little direct benefit to the Council.

Action: Cllr Budgen

131. HULLAVINGTON DEVELOPMENT PLAN SUBMISSION

Following a brief discussion, the Council supported the recommendation in Report #03.4

Resolved: To submit a comment into the WC Consultation.

Action: Cllr Budgen

132. JOINT BURIAL COMMITTEE WITHDRAWAL AGREEMENT

Cllr Hopkins explained that the execution copy prepared by MTC's solicitor failed to include two late changes that the Parish requested, and that the Town agreed. The version that Parish councillors received for this meeting included these changes and is what it is expected the execution copy will reflect. He explained the circumstances in which Stamp Duty may be payable and that both sides did not wish to sign the agreement until it had been confirmed by the Stamp Duty Office that no duty is payable on the initial implementation of the agreement.

Resolved: The Council approved the draft agreement for the withdrawal of the Parish from the JCB and authorises Cllrs Briggs and Hopkins to sign an execution copy provided it differs only in minor ways from the draft presented to the meeting and provided it is confirmed that the Parish will not pay any Stamp Duty Land Tax on the initial implementation of the agreement.

133. PERSONNEL COMMITTEE REPORT

Cllr Clogg reported that the closing date for the Clerk vacancy was the 31st March; to date two applications had been received. The Council thanked the outgoing Clerk for his service.

134. CATG MEETING HELD ON THE 12th MARCH

Cllr Hatherell presented Report #03.5, the content of which was noted

135. ANNUAL PARISH MEETING PREPARATION

The Council agreed the date for the Annual Parish Meeting as the 24th April starting at 1800

136. ANNUAL AUDIT PREPARATION

Due to the absence of a Clerk, Cllrs Briggs and Hopkins volunteered to assume responsibly for managing the year-end accounts. The internal audit date had been rescheduled for 9th May to allow time for the year-end accounts to be finalised and approved.

137. COMMITTEE REPORTS

Cllr Hatherell reported

- Highways
 - Parish Steward Priority List for March had been submitted.
 - Clean & sweep out three bus shelters.
 - Damaged sign post at the Grange Lane/A429 junction to be repaired or replaced.
 - Kingway Bridge into Corston ditches to be cleared out.
 - Corston to Burton Hill pavement to be cut back & sided out.

- Playing Fields.
 - Chippenham Road and Rodbourne Rd playing fields have had a monthly inspection on 24th March, and all looks satisfactory.
 - As per the ROSPA report there was no further deterioration in the condition of the swing seats in the toddler's area.
 - The new play ground signs are now ready and will be installed in the near future.

- Footpaths
 - Cllr Clogg reported that the landowner is supportive of the proposed surface improvements, but has requested that a 'softer' stone is used than the one originally proposed. Clarification is being sought as to whether further planning permission is needed for this short stretch of path. Once confirmation is received new quotations will be obtained for the revised surface material.

The meeting closed at 21:00

The date of the next meeting is 24th April 2019.

..... Chair

..... Dated