

# ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

## Minutes of the Council Meeting held on 27<sup>th</sup> July 2022 at 19:00 in Crudwell Village Hall

**Present:** Cllrs Budgen, Hatherell, Briggs, Clogg, Hopkins, Ingham, Jones, Maslin, Merriman, Payne and Smith (WC - Sherston Division)

**Public:** None present.

38 APOLOGIES FOR ABSENCE

Cllr Stephens.

39 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

Cllr Ingham declared a non-pecuniary interest in agenda item 9.

40 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None.

41 TO ADOPT THE MINUTES OF THE MEETING ON THE 22<sup>nd</sup> JUNE 2022

The minutes of the meeting on the 22<sup>nd</sup> June were adopted as a true record and signed accordingly. Cllr Ingham advised the date of the AGM of the Patients Participation Group had been changed to Monday 8<sup>th</sup> August 2022.

42 TO RECEIVE REPORT #07.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #07.1 and the Council considered the following planning applications. Full comments submitted by the Council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
Bluewood, Filands Farm, Filands, SN16 9JN	PL/2022/04483	Objection
Ramsay House, Milbourne, SN16 9JB	PL/2022/04953	No objection
Church Farm House, junction with Grange Lane west to Trinity Farm, Rodbourne, SN16 0EX	PL/2022/05515	No objection

Cllr Budgen reported that application PL/2021/05209, land south of Filands, will be determined at the Northern Area Planning Committee on 3<sup>rd</sup> August 2022. Planning application PL/2022/05457, received after publication of the agenda, will be discussed at the August Parish Council Meeting. **Action: Cllr Budgen**

43 FINANCIAL REPORT

The RFO presented the accounts for the year to date; receipts and payments are within budget. The bank statements dated 30<sup>th</sup> June showing balances of £10,579.68 and £68,733.39 were noted and matched the reconciliation. The Vice Chair signed the original bank statements as correct and evidence of verification. The RFO presented the payments schedule. Although there are 3 payments listed, the June waste collection invoice was received after the June PCM and the payment date was before the date of this meeting, so was paid at the end of June. Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Clogg first authoriser, Cllr Budgen second authoriser. The 2022-23 Quarter 1 Transparency Code was presented; Clerk to upload to the website. Cllr Hopkins stated that the final CIL payment for the Aldi site had been received this month and it was therefore agreed to transfer £25,000 to United Trust Bank to ensure FSCS protection. **Action: Cllrs Clogg, Budgen & Clerk**

Payments Schedule			
Payment No.	Payee Details	Reason	Amount (£)
1	Idverde Limited	Twice weekly waste collection of 3 bins - June 2022	£99.09
2	Idverde Limited	Twice weekly waste collection of 3 bins - July 2022	£99.09
3	Idverde Limited	Grass cutting 1.4.22-31.7.22	£848.14
		<b>Total</b>	<b>£1,046.32</b>

44 TO REVIEW AND UPDATE THE DISASTER ACTION POLICY

It was agreed that Cllrs Hatherell and Clogg would update the policy and circulate for comments and this would be an August agenda item. Going forward the emergency co-ordinator will be Cllr Stephens. Once agreed, the policy will be uploaded to the website and be reviewed annually in June/July.

**Action: Cllrs Hatherell, Clogg & Clerk**

45 TO RECEIVE REPORT #07.2 TO CONSIDER THE UPDATING OF THE CORSTON LOCAL NATURE RESERVE MANAGEMENT PLAN

Cllr Budgen presented report #07.2 to consider the need to update the Corston Local Nature Reserve Management Plan and recommended Option 3.2 be supported; this was unanimously agreed.

46 TO FORMALLY SUPPORT A REQUEST TO WC ENFORCEMENT - ENF/2022/00577 - TO INVESTIGATE A POTENTIAL UNAUTHORISED DEVELOPMENT AT THE PADDOCK NORTH WEST OF CLARENCE HOUSE, MILL LANE, CORSTON

Cllr Budgen reported that he had looked into this matter informally as concerns had been raised about the significant increase to the existing footprint. The Council agreed this matter should be referred to the WC Enforcement Officer.

47 TO FORMALLY SUPPORT A REQUEST TO WC ENFORCEMENT TO INVESTIGATE A POTENTIAL BREACH OF PLANNING CONSENT AT ASHLEY, COMMON ROAD

Cllr Budgen reported that a number of local residents living near the site had been in contact to question whether elements of the planning consent were in breach. The Council agreed this matter should be referred to the WC Enforcement Officer.

48 TO CONSIDER BOUNDARY PROPOSALS FOR SUBMISSION TO THE ELECTORAL REVIEW COMMITTEE (ERC)

An email, from the Clerk of Malmesbury Town Council, detailing their boundary proposal, agreed at their full Council on 19<sup>th</sup> July, was only received for circulation to this Council on the day of its July meeting. As the proposal contained two areas that had not previously been fully explored by the joint working party, Councillors agreed that insufficient time remained to try to close the gap between the MTC proposal and what would be acceptable to this Council as responses had to be with the ERC by lunchtime on the 29<sup>th</sup> July. Cllr Budgen will circulate a draft response for comment prior to submission.

**Action: Cllr Budgen**

49 TO CONSIDER REPORT #07.3 ON THE LOCAL HIGHWAYS & FOOTPATH IMPROVEMENT GROUP (LHFIG) MEETING HELD ON THE 12<sup>th</sup> JULY

Cllr Budgen presented report #07.3 detailing the current status of the Council's outstanding Community Issues. The group has a new increased budget to recognise the addition of footpath activity to the previous highway work.

50 TO CONSIDER REPORT #07.4 TO PURCHASE AND INSTALL VILLAGE GATES IN MILBOURNE

Cllr Budgen presented report #07.4 and explained that it had proved difficult to obtain like for like quotes for village speed gates as the two companies identified as most suitable did not offer the same sizing and specification options. Cllr Briggs displayed the proposed signs and reported that WC would install the gates if the Council purchased them. Cllr Hopkins questioned whether gates would have any effect on reducing the

amount of speeding traffic and that research showed they need to be used in conjunction with other speed measures to be effective. In his view it is these additional measures which may be effective and not gates. Cllr Briggs reported there was already an active Community Speedwatch Team in Milbourne and Speed Indicator Devices (SIDs) were planned as part of the Council's phased approach to improving highway safety within the parish boundary. Cllr Briggs proposed the quote from Company A be accepted subject to the installation of SIDs in the village at a future date. Councillors Briggs, Budgen, Hatherell, Ingham, Jones and Merriman voted in favour.

51 TO CONSIDER REPORT #07.5 TO PURCHASE AND INSTALL A WOODEN BENCH IN MILBOURNE

Cllr Briggs presented report #07.5 and proposed the Council purchase and install a replacement bench to be sited on the green space in the middle of Milbourne; this was agreed.

52 TO CONSIDER REPORT #07.6 TO PURCHASE AND INSTALL WOODEN PICNIC TABLES IN THE TWO PLAYING FIELDS IN CORSTON

Cllr Briggs presented report #07.6 regarding the purchase and installation of two 8-seater picnic tables for the use of local residents at both the Chippenham Road and Rodbourne Road playing fields, this was agreed.

53 UPDATE ON PRIORITY COUNCIL PROJECTS:

Extension of the Milbourne Pedestrian Safety Refuge - the final plans are expected in September

54 TO RECEIVE VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES

Cllr Hatherell reported the following:

**Highways**

The Parish Steward attended on 21<sup>st</sup> July and strimmed the vegetation near the phone box in Corston; cut back vegetation obscuring signage on the bypass, also along Swindon Road and the brambles from Truckle Bridge to Common Road. A local farmer had cut back vegetation near Milbourne phone box. He cleaned the bird mess at Barton Close and also arranged for the sweeper to come. The next visit will be on 18<sup>th</sup> August, please advise Cllr Hatherell of any jobs at least a week before that date.

Cllr Budgen gave a vote of thanks to the Parish Steward for all the hard work and initiative he takes on behalf of the Parish.

**Playing Fields**

The monthly check of both playgrounds has taken place and all equipment was found to be in good order and Idverde have cleaned round. Cllr Hatherell has drawn up a small plan of the Rodbourne playing area to enable the PWP to obtain quotes.

The meeting closed at 20:18.

The next meeting will be held at 19:00 on 24<sup>th</sup> August 2022 at Crudwell Village Hall.

..... Chair ..... Dated