

# ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

## Minutes of the Council Meeting held on 27th February 2019 at the Reading Room, Corston

**Present:** Cllrs Budgen (Chair), Hatherell, Edgley-Pyshorn, Cole, Stephens, Payne, Merriman, Hopkins, Clogg, Briggs, Lee, Thomson (WC), Richard Spencer-Williams (Clerk)

**Public:** No members of the public were present

108. APOLOGIES

There were no apologies.

109. DECLARATIONS OF INTEREST

There were no declarations of interest.

110. PUBLIC QUESTION TIME

Cllr Hatherell asked

111. TO RECEIVE AND ADOPT THE MINUTES OF 23rd JANUARY 2019

The minutes of the 23<sup>rd</sup> January 2019 were adopted and signed as a true record.

112. TO RECEIVE PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #02.1 and then provided the following updates on planning issues within the parish. Notably, the WC Right of Way Officer had been in touch, and was investigating the alleged planning breaches at Frith House (the access issues), the animal sanctuary at Foxley Road and the garage in Barley Close. A report to Council is expected on these matters in due course.

The Council considered the following planning applications. Where comments have been made these can be viewed on line at Wiltshire Council under the relevant application.

Site Address	Description	Submission
Olive House, Milbourne Lane, Milbourne, SN16 9JH	20% crown reduction to 2 copper Beech Trees	No objection
The Cow Shed, Cowbridge Farm, Cowbridge, SN16 9LZ	Conversion of garage to form two bedrooms and the insertion of 3 French doors in the north facing facade	No objection
Manor Farm, Rodbourne, SN16 0EX	Reduce height of London Plan by up to 5 metres	No objection

113. FIANCIAL REPORT

The Clerk reported that the 2018/19 Budget was operating to plan. The Current Account balance is £1718.20, and the Savings Account balance is £19,174.96. £3,500 was transferred to the Current Account on the 19<sup>th</sup> February to cover anticipated payments.

The following cheques were authorised

Cheque No	Payee Details	Amount (£)
101380	Community Heartbeat Trust	1795.00

101378	Rialtas Business Solutions	826.00
101379	Malmesbury Town Council	100.00

114. RESIGNATION OF CLERK AND CONSIDERATION OF RECRUITMENT PACKAGE

It was reported that the Clerk had tendered notice and will be leaving on the 31<sup>st</sup> March. The Council thanked him for his services and wished him well in his new full time post. The Council then discussed how best to advertise for a replacement Clerk. It was resolved to use the WALC website, local social media sources and to liaise with neighbouring parish councils. The Council's mobile number is to be used to field all enquiries about the position.

**ACTION: Cllrs Budgen, Briggs, Clogg, and Cole**

115. VERBAL UPDATE ON THE COUNCIL'S FINANCE PACKAGE

Cllrs Briggs and Hopkins reported that the new Alpha Finance package is now operating in tandem with the Council's existing spread sheet/cashbook system. All payments and receipts for 2018/19 have been transcribed onto the new system; both system reconciliations tallied. It was resolved to continue with both systems until the financial year-end. The new system will be able to generate reports for auditing purposes this financial year.

116. COUNCIL'S REPRESENTATION AT THE SPECIAL NAPC ON THE 6<sup>th</sup> MARCH – LIDL AND ALDI APPLICATIONS

A comprehensive discussion took place during which the Council's position on both applications was established. It was resolved that Cllr Budgen would represent the Council's views. It was also resolved to support the WC Officer's recommendation on the Lidl application. In respect of the Aldi application, although the Council had offered guarded support for the application in its submissions, it now resolved to object to it because its critical concerns over the inadequacy of the pedestrian crossing arrangements and the refusal by Wiltshire Highways to consider a reduction in the speed limit on this 200m stretch of the A429, the proposed siting of the two bus stops and lack of sufficiently robust conditions to prevent the site becoming an 'out of town' retail park.

117. JOINT BURIAL AGREEMENT

Cllrs Briggs and Hopkins jointly presented Report #02.2. Agreement on the withdrawal document was almost complete with just a couple of points requiring further advice and clarification from the Council's solicitor.

**ACTION: Cllrs Briggs & Hopkins**

118. WC'S SERVICE DEVOLUTION & ASSET TRANSFER SCHEME

Cllr Budgen presented Report #02.3. Cllr Budgen proposed the Council express an interest to WC in participating in the scheme. This would mean the permanent transfer of the Chippenham Road & Rodbourne Road playing fields, along with the disused allotment area along Rodbourne Road, to the Parish Council. This arrangement would replace the existing 7-year leases in operation for both playing fields. Cllr Hatherell stated he had spoken with residents who would be interested in leasing an allotment. It was agreed to do a feasibility study to assess the demand, likely costs and risks. It was agreed for the Council to express an interest to Wiltshire Council.

**ACTION: Cllrs Hatherell & Hopkins**

119. TENDERING FOR COUNCIL'S GRASS CUTTING REQUIREMENTS 2019/20

Cllr Budgen proposed that the Council's grass cutting contract should be retendered to ensure the Council was achieving value for money. Cllr Hatherell agreed to produce a specification to the Clerk which would then be circulated to known contractors and advertised on the website

**ACTION: Cllr Hatherell & Clerk**

120. REQUEST FROM MALMESBURY TOWN COUNCIL FOR A DONATION TOWARDS MALMESBURY IN BLOOM 2019

In response to a request from the Mayor of Malmesbury Town Council it was resolved to make a donation of £100 to the Malmesbury-in-Bloom 2019 project.

**ACTION: Clerk**

121. USE OF s106 FUNDS FOR SURFACE WORKS TO COWBRIDGE FOOTPATH – (WEIR BRIDGE TO EMBANKMENT)

Cllr Clogg provided a verbal report detailing the quotations to undertake the work to install a 40m-surfaced footpath link from the weir bridge to the start of the permissive footpath in Cowbridge; see Report #01.1 of the January meeting. The indicative prices were in the range £2K to £3K. The council resolved to use the s106 funds allocated to it for footpath improvements; Cllr Hopkins wished his objection to proceeding as described to be noted. Cllr Budgen undertook to confirm how this element of s106 funding was authorised. Cllr Clogg undertook to liaise with the landowner to secure his permission for the scheme.

**ACTION: Cllrs Clogg & Budgen**

122. COMMITTEE REPORTS

Cllr Hatherell reported the following

a. Highways

Parish Steward Priority List for February

- Corston to Burton Hill Pavement to be cut back & sided out.
- Kingway Bridge into Corston ditches to be cleared out
- Damaged signpost at the Grange Lane/A429 junction to be repaired or replaced.
- Mud on the Cowbridge Bridge to be cleaned off & weeds removed.

b. Playing Fields

Cllr Hatherell inspected the play equipment at Chippenham Road and Rodbourne Road playing fields on the 24<sup>th</sup> February. All apparatus was judged to be safe and in a satisfactory state of repair.

c. Defibrillator Project

Defibrillator training took place on the 13<sup>th</sup> February. The session was well supported with 28 attendees, many local Corston residents. Cllr Hatherell thanked those Councillors who supported and attended the event.

The meeting closed at 21:00

The date of the next meeting is 27th March 2019.

..... Chair

..... Dated