

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 26th June 2019 at the Reading Room, Corston

Present: Cllrs Budgen, Hatherell, Stephens, Payne, Merriman, Hopkins, Clogg and Briggs

Public: One member of the public were present

17. APOLOGIES

Cllrs Lee, Cole & Thomson (WC)

18. DECLARATIONS OF INTEREST

There were no declarations of interest.

19. PUBLIC QUESTION TIME

The member of the public spoke to one of the planning applications and also gave information about progress with the reinforcement of the weir bridge at Cowbridge

20. TO RECEIVE AND ADOPT THE MINUTES OF 29th MAY 2019

The minutes of the 29th May 2019 were adopted and signed as a true record.

21. TO RECEIVE PLANNING UPDATES AND REVIEW NEW APPLICATIONS

The Council considered the following planning applications. Full comments submitted by the Council can be viewed on line at Wiltshire Council under the relevant application.

Site Address	Description	Main points of submission
Greenbanks, Foxley Road, SN16 0JE	Replacement garage with dependents accommodation above	Comments submitted as agreed
22 Haddon's Close SN16 0JG	Alterations to, extensions of and rendering of existing bungalow to provide additional accommodation	No objection
Old Mill House, Mill Lane, Corston, SN16 0HH	Demolition of existing asbestos garage and replacement with double garage and garden store	No objection
Cowbridge Farm, Swindon Road, SN16 9LZ	Erection of a replacement dwelling following demolition of the existing structure	No objection
3 Thornhill Mews, Common Road, SN16 0GX	Erection of a single storey extension	No objection
Hullavington Airfield, A429, Kingway Bridge, SN16 6GU	New access arrangements comprising a realigned section of C1 road and new roundabouts at both the junction of the A429/C1 roads and on the C1 road.	Support
The Gables, Main Road, Corston, SN16 0HD	Removal of modern conservatory, erection of single storey extension to provide open plan kitchen/dining area & boot room	No objection in principle

The Council voiced its concern about Planning Officers determining applications in which in its view important details were missing. In these cases the application should be returned to the applicant for completion.

Cllr Budgen provided the following planning updates

Quintin House, Swindon Road – Development Services admit to some administrative shortcomings in the process of determining this application, however none were considered sufficiently severe to overturn the original decision to approve the application. Both the affected and concerned neighbours have been informed and, whilst continuing to be frustrated by the outcome, accept that there is nothing in a practical or legal sense that can be done to redress the situation.

Frith House roadway – Nothing further has been heard from WC Enforcement about possible remedial action.

Southside Cottage – the issue of the pedestrian route was raised with the CATG as a priority project and the Highway Engineer is designing a solution; funding has been identified from unspent s106 contributions.

Foxley Road animal sanctuary – further reports/concerns have been received about the semi-permanent fencing recently erected around the caravan now located in the field, although it is reported that there is a great deal of support for the sanctuary from the Foxley/Common Roads area.

The Council reviewed the Highway Stopping Up Order request on land off the B4042 by the Pumping Station at Cowbridge and resolved to approve the Order. Wiltshire Highways will be advised accordingly.

22. FINANCIAL REPORT

22.1 The Acting Responsible Financial Officer, Cllr Hopkins, informed Council that a review of the effectiveness of the internal audit control system had been undertaken and it was proposed that each time a bank reconciliation was carried out, a copy of the bank statement should be independently checked and signed. This was approved.

22.2 The Annual Governance and Accountability Returns were discussed. Cllr Hopkins explained that item 7 on AGAR1 had not been ticked as a 'yes' because Cllrs Briggs, Budgen and Hopkins disputed the external auditor's reasons for accounting for our share of the JBC. A paper providing an explanation was shared and agreed. AGAR1 was then approved by Council and signed by the Chair.

22.3 AGAR2 being the Accounting Statement together with the explanation of variances were considered and approved. The Chair then signed AGAR2.

22.4 The Notice of Public Rights in respect of these statements will be published on the Council web site as required by 1st July and then be available until Friday 9th August.

Action: Cllr Edgley-Pyshorn

The accounts for the year to date and the bank reconciliations as at 31/5/19 were received. The Current Account balance is £3,867,42 and the Savings Account balance is £15,674.96. The following cheques were authorised

Cheque No	Payee Details	Amount (£)
101391	A S F Signs Ltd.	798.00
101395	Deborah Clogg	137.00
101396	Jennifer Cole Accountancy LTD	72.20
101398	Jennifer Cole	47.96

23. IMPLEMENTATION OF ELECTRONIC BANKING FOR THE COUNCIL'S BUSINESS

Following feedback from Cllr Edgley-Pyshorn on some of the issues raised about electronic banking at the May Council meeting, it was resolved to proceed with the project. Any two of four identified Councillors will be authorised to make payments with Acting RFO and Acting Clerk to have access to bank balances. Cllr Edgley-Pyshorn offered to run a short tutorial for those Councillors who have authorisation responsibility.

Action: Cllr Edgley-Pyshorn

24. REPORT FROM THE JBC WORKING PARTY REPRESENTATIVES

Cllr Hopkins reported that MTC were still waiting news from their solicitor regarding the issue of Stamp Duty.

25. REPORTS FROM THE PERSONNEL COMMITTEE

Cllr Clogg reported that good progress was being made in recruiting a Parish Clerk.

26. WILTSHIRE LOCAL PLAN REVIEW

Cllr Budgen reported that Wiltshire Council are updating the Local Plan (was the Wiltshire Core Strategy) to 2036 and that the three parishes previously responsible for producing the Malmesbury Neighbourhood Plan were invited to update that in conjunction; with Malmesbury Town taking the lead. Council welcomed this initiative.

27. COMMUNITY AREA TRANSPORT GROUP

Cllr Budgen presented Report #06.2 and reported on the progress of the outstanding Community Issues within the Parish. In relation to the introduction of waiting restrictions in Sir Bernard Lovell Road, Council approved a contribution of up to £600 to the TRO (Traffic Order) required to bring the restrictions into force.

28. RODBOURNE PCC DEFIBRILLATOR

The PCC have purchased and installed a defibrillator in Rodbourne outside the planned roll out programme envisaged by the Parish Council. The PCC have subsequently asked the Council to adopt it. It was agreed that more information was required on the type of defibrillator that has been installed and to clarify what was expected of the PCC.

Action: Cllr Hatherell

29. COMMITTEE REPORTS

Cllr Hatherell reported the following items had been completed

• Highways

- The white lining on the A429 will be reinstated when works are finished
- The Parish Steward completed tasks
 - Weed spraying around the Parish – Milbourne Park, Monks Park, Malmesbury Roundabouts, Cowbridge Crescent, Rodbourne road, Corston.
 - Ongoing weed spraying – Filands footpath, Sir Bernard Lovell road, Burton Hill to Corston footpath (This will be sprayed after the next grass cut)
 - The glass bus shelters have been washed
 - Corston kerb has been swept
 - Grass has been cut at the Foxley Rd/Common Rd triangle

The Parish Steward June priorities are

- Corston pavements to be swept by a mechanical sweeper,
- Corston to Burton Hill pavement to be cut back & sided out.
- Strim the grass by the bus shelter and post box, Corston

• Playing Fields

- Chippenham Road and Rodbourne Rd playing fields have had the monthly inspection on 23rd June and 26th June respectively, and a defect/action sheet completed. There was no deterioration of the toddler swing seats as per RoSPA report. The swivel dish roundabout had been used for a small fire.
- The grass was mown for the second time this year on 7th June.

• Footpaths

- Cllr Clogg reported that the required full planning application for the surfacing of 41 metres of the Cowbridge footpath from the weir bridge to the railway embankment permissive path had been submitted. The fee for this submission was £117 plus £20 administration fee.

The meeting closed at 21:00

The date of the next meeting is 24th July 2019.

..... Chair Dated