

# ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

## Minutes of the Council Meeting held on 26<sup>th</sup> February 2020 at the Reading Room, Corston

**Present:** Cllrs Budgen, Hatherell, Payne, Hopkins, Merriman, Clogg, Briggs, Cole, Stephens and Cllr Thomson (Wiltshire Council)

**Apologies:** Cllr Edgley-Pyshorn

**Public:** One member of the public was present

### 120 DECLARATIONS OF INTEREST

There was a declaration of interest by Cllr Cole in relation to planning application 19/12199/LBC

### 121 PUBLIC QUESTION TIME

There were no public questions.

### 122 TO RECEIVE AND ADOPT THE MINUTES OF 22<sup>nd</sup> January 2020

The minutes of the 22<sup>nd</sup> January 2020 were adopted and signed as a true record.

### 123 TO CONSIDER ANY EXPRESSIONS OF INTEREST FOR THE VACANT POSITION ON THE PARISH COUNCIL

There was one expression of interest by Philippa Jones. Mrs Jones' application and CV were reviewed. Two questions were asked and answered satisfactorily. The Chair proposed to co-opt Philippa Jones to the Parish Council, the motion was seconded by Cllr David Briggs. The motion was carried unanimously, and Cllr Jones welcomed to the meeting.

### 124 TO RECEIVE THE RESIGNATION OF COUNCILLOR ROGER LEE

The Chair reported he had received a resignation letter from Cllr Roger Lee on the grounds of ill health. The resignation has been reluctantly accepted. It was suggested a gift be bought for Cllr Lee from the private funds, this was agreed unanimously. It was agreed to advertise for a replacement to fill the vacancy. A new notice will be displayed on notice boards and the website providing a with a three-week deadline for applications.

### 125 TO RECEIVE PLANNING UPDATES AND REVIEW NEW APPLICATIONS

It was reported by Cllr Budgen that there have been problems with the Wiltshire Council planning website. These have now been fixed and data is being uploaded to the site. The council considered the following planning applications. Full comments submitted by the council can be viewed on-line at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
Dower House, Trinity Farm, Rodbourne, SN16 0EX	20/00185/LBC (27.02.20)	No objection subject to Conservation Officer comments
The Rookery, Burton Hill, SN16 0EL	19/12199/LBC (26.02.20)	No objection

Cllr Budgen summarised the comments in Report #02.1:

The clerk had received an email from a member of the public on possible breaches of planning permissions at Hanger 88, Hullavington. Cllr Budgen agreed to follow this matter up with Wiltshire Council Enforcement.

**Action: Cllr Budgen**

## 126 FINANCIAL REPORT

The bank statements showing balances of £14,026.78 and £25,710.01 were noted and signed as correct by the Chair. The Receipts and Payments accounts for the seven months to 19<sup>th</sup> February 2020 were received and approved. The Chair signed a List of Payments for Authorisation as per supporting invoices; Cllr Clogg, first authoriser, Cllr Stephens second authoriser.

Payment No.	Payee Details	Reason	Amount (£)
1	WALC	Neighbourhood Plan seminar	156.00
2	Rialtas	Council training	108.00
3	Rialtas	Annual software support	202.80
4	Playdale	Repair of playground equipment	505.60
5	Marina Cowan, Clerk	General stationary consumables	9.32
		Total	<b>981.72</b>

It was agreed to purchase notices for Corston and Burton Hill bus shelters informing residents that they are owned and maintained by this Council.  
**Action: Cllrs Stephens & Clogg**

## 127 TO CONSIDER ESTABLISHING A JOINT TASK GROUP WITH LOXTON LAND TO DISCUSS THEIR RODBOURNE ROAD RESIDENTIAL DEVELOPMENT PROPOSAL

Cllr Budgen suggested the establishment of a joint task group with Loxton Land in order to engage with them at an early stage to help shape the outcome of any future proposal for development. There was a discussion on the benefits and disadvantages of such an action. It was agreed that any joint working would not imply council support for the ultimate outcomes and any subsequent planning application. The motion was carried. Cllrs Budgen and Hatherell were elected as the council's representatives with Cllr Edgley-Pyshorn to be asked to be a third member of the group if necessary.

**Action: Cllr Budgen**

## 128 TO COSIDER SUBMITTING NOMINATIONS TO THE AREA BOARD TO PARTICIPATE IN THE AUTO SPEED WATCH PILOT

Following a brief discussion, it was agreed that the CSW sites at Filands and Cowbridge would be offered as sites for the pilot scheme.

**Action: Cllr Budgen**

## 129 TO CONSIDER PARTICIPATION IN THE WC OPEN SPACE &amp; GREEN INFRASTRUCTURE SURVEY

This matter was discussed briefly but during these discussions it became evident that more work was required outside the meeting and the matter brought back to the March council. It was agreed that Cllr Clogg and the clerk would investigate this further and provide guidance to the council on the survey and public input.

**Action: Cllr Clogg and the Clerk**

## 130 TO CONSIDER THE COUNCIL'S PROJECT LIST AND TO IDENTIFY NEXT ACTIONS

Following a review of the council project list it was agreed that due to the time constraints associated with the s106 contributions from the Manor Farm development, work needed to be started on identifying the areas that the s106 open space funding could be used – improvements/repair to the boundary fencing at the Chippenham Road playing field and additional recreational facilities at the Rodbourne Road playing field were to possible options. Cllrs Budgen & Hatherell will initiate this work.

**Action: Cllr Hatherell**

The s106 contributions for the refurbishment of the Corston Reading Room, local footpaths and highway signage all have the same time constraints as the s106 open space funding. It was agreed that council projects be a standing agenda item.

**Action: The Clerk**

## 131 TO CONSIDER SUPPORTING A 'PLASTIC FREE' INITIATIVE FOR THE READING ROOM AT CORSTON

Cllr Budgen has been approached by a local group seeking public bodies to go 'Plastic Free'. Cllr Budgen advised the group that the council did not own the Reading Room but would ask the Trustees

to support the initiative. Cllr Hatherell to discuss with the Reading Room Trustees.

**Action: Cllr Hatherell**

132 TO CONSIDER THE APPROVAL OF FUNDING CILCA TRAINING FOR THE CLERK

The clerk explained the ILCA and CILCA training programme. The costs of £118.80 inc. VAT for ILCA and £245.00 plus VAT for CILCA were approved. The clerk will now register and start the training courses.

**Action: The Clerk**

133 TO CONSIDER A REQUEST FROM MTC TO SPONSOR MALMESBURY-IN-BLOOM 2020

The Council approved the sum of £100 to sponsor MTC's Malmesbury-in-Bloom 2020 and asked that the display be site on the boundary of the two parishes.

**Action: The Clerk**

134 TO EXCLUDE THE PRESS AND PUBLIC FOR THE NEXT ITEM ON THE GROUNDS OF COMMERCIAL CONFIDENTIALITY

The proposal was agreed.

135 TO CONSIDER TWO TENDERS FOR THE COUNCIL'S GRASS CUTTING REQUIREMENT FOR 2020/21

Two quotations were received and after a discussion the council voted to award the contract to Idverde, the current contractor, as the lower of the quotations. It was also agreed that the next tender exercise would cover a two-year period

**Action: The Clerk**

136 TO RECEIVE VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES

Highways

Cllr Hatherell reported that the Parish Steward had been reassigned by Wiltshire Council for the last three weeks to clear up flooding and tree damage from the recent storms and to fill in potholes. He should be back soon, and Cllr Hatherell will resubmit the request from the last meeting.

Milbourne – Clear blocked drains either side of the Bus Shelter

- Milbourne - Clear gulleys along C67 east of Tanners Bridge
- Burton Hill to Water Meadows - cut back & clear vegetation
- BT telephone exchange – clear fallen leaves and mud from the adjacent footpath
- Pavements through Corston to be swept as there remains a lot of loose gravel after the recent patching along the A429

Cllr Hatherell will obtain a quote for the repair of the Grange Lane finger post. **Action: Cllr Hatherell**

Playing Fields

Chippenham Road – Cllr Hatherell inspected the playing equipment on the 19<sup>th</sup> February and completed the monthly reports. The ROSPA safety inspection had identified the need to fit additional safety chains on the swing basket and to replace the toddlers swing seats; these have now been fitted by Playdale. The grass cutting contractor has been contacted again regarding a damaged post on the slide. This should be replaced in 2-3 weeks' time.

Rodbourne Road – Cllr Hatherell inspected the playing equipment on the 19<sup>th</sup> February and completed the monthly reports.

The meeting closed at 21:00

The date of the next meeting is 25<sup>th</sup> March 2020

..... Chair ..... Dated