

# ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

## Minutes of the Council Meeting held on 25<sup>th</sup> November 2020 via Zoom video conference

**Present:** Cllrs Budgen, Hatherell, Hopkins, Merriman, Clogg, Jones, Briggs, Stephens, Edgley-Pyshorn and Thompson (Wiltshire Council)

**Public:** One member of the public was present.

89 APOLOGIES FOR ABSENCE

Cllrs Payne and Cole

90 DECLARATIONS OF INTEREST

None.

91 PUBLIC QUESTION TIME

There were no questions

92 TO ADOPT THE MINUTES OF THE MEETING ON THE 28<sup>th</sup> OCTOBER 2020

The minutes of the meeting on the 28<sup>th</sup> October 2020 were adopted as a true record and signed accordingly.

93 TO RECEIVE REPORT #11.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #11.1.

Site	Description	Decision
Cole Park, Grange Lane, SN16 0ER	Retention of repair and extension to open fronted cow byre for covered parking and storage	No objection
Cole Park, Grange Lane, SN16 0ER	Retrospective permission to extend and repair existing outbuilding, and erection of 1 x timber framed and 1 x steel framed general workshop/storage buildings	No objection with comment
Hyam House, Sherston Road, SN16 0QU	Conversion of an existing stone cattle shed into holiday accommodation	Comment
North Barn, Arches Lane, SN16 0EJ	Retrospective application to erect an implement store	No objection with comment
Land off Common Road, Corston	Erection of four dwellings - additional environmental information	Objection

Detailed comments can be viewed on the Wiltshire Council planning website.

Cllr Budgen also reported that WC has confirmed in writing, in conformity with their policy on the subject, that all the Community Infrastructure Levy from the forthcoming Aldi food store development within the parish at the Malmesbury Garden Centre will be directed to St Paul Without Parish Council.

94 FINANCIAL REPORT

The bank statement showing balances of £13,051.13 and £35,710.01 was noted and signed as correct by the Vice Chair. Cllr Budgen signed the List of Payments for Authorisation as per supporting evidence; Cllr Stephens, first authoriser, Cllr Edgley-Pyshorn second authoriser.

**Action: Cllrs Stephens and Edgley-Pyshorn**

Payment No.	Payee Details	Reason	Amount (£)
1	Roger Budgen	November Zoom subscription	14.39
2	WALC	Finance training	36.00
3	Corston and Rodbourne Reading Room	Room hire	12.00
		Total	62.39

95 TO RECEIVE REPORT #11.2 AND APPROVE COUNCIL'S 2021/22 BUDGET

The budget for the next financial year was approved; proposed Cllr Briggs, seconded Cllr Hopkins. Cllr Briggs to send formal return to Wiltshire Council confirming this. **Action Cllr Briggs**

96 TO AGREE THE LOCAL PRECEPT FOR 2021/22

The precept was agreed at £17,825, an increase of 1.98%; proposed Cllr Budgen, seconded Cllr Merriman.

97 TO RECEIVE A VERBAL UPDATE ON RECRUITMENT FROM THE PERSONNEL SUB-COMMITTEE

Cllr Clogg announced the successful recruitment of a new Parish Clerk. Susan Mellowes will commence employment on 1<sup>st</sup> December 2020.

98 TO RECEIVE REPORT #11.3 TO REVIEW AND AGREE AN UPDATE OF COUNCIL POLICIES AND PROCEDURES

The proposed revisions were all accepted: proposed Cllr Budgen, seconded Cllr Hopkins. It was resolved that each document should be identified with the date of adoption and a future date for the next review. There was some discussion of formatting documents as pdfs before placing on the website. Prior to taking this action Cllr Clogg will look into possible issues with the accessibility of this format online. **Action: Cllr Clogg**

99 TO RECEIVE REPORT #11.4 TO REVIEW AND AGREE AN UPDATE OF COUNCIL STANDING ORDERS

There was a detailed discussion of the proposed changes which are to recognise recent updates to the national model of local council Standing Orders. A few additional amendments were agreed and will be incorporated by the working group undertaking this task. The next draft will be brought to the December meeting for Council agreement. **Action: Cllrs Jones and Edgley-Pyshorn**

100 TO NOTE THE UPCOMING 2021 CENSUS AND THE PARISH'S ROLE IN PUBLICISING

Council were informed that all parish and town councils in Wiltshire had been invited to assist with publicising the 2021 Census. Information has already been posted on this Council's website.

101 TO CONSIDER A PROPOSAL TO IMPROVE PEDESTRIAN SAFETY AT SOUTHSIDE COTTAGE, CORSTON

Cllr Budgen tabled a design proposed by Wiltshire Highways to achieve this long awaited safety improvement. Council agreed that the design appeared appropriate, subject to costings, and Cllr

Budgen will discuss the matter further at the Community Area Transport Group (CATG) meeting on the 1<sup>st</sup> December.  
**Action: Cllr Budgen**

102 TO RECEIVE VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES AS APPROPRIATE

Cllr Hatherell reported the following:

**Highways**

The Parish Steward has cleared fallen leaves at Truckle Bridge, Waitrose steps and Burton Hill. He has yet to assess the job of cleaning lights on Cowbridge bridge. Outstanding is, further clearance of leaves up the hill from Truckle Bridge, cleaning the Burton Hill bench and the continuing accumulation of standing water by the Green in Milbourne now affecting a neighbouring property.

**Action: Cllr Hatherell**

**Playing Fields**

Cllr Hatherell will investigate suitable contractors to undertake the minor repairs identified in the October RoSPA reports and bring this back to the December agenda.

The playground closure notices are in still place and the red tape has been replaced. .

**Action: Cllr Hatherell**

**Footpaths**

A replacement for a broken gate on the Cowbridge permissive path has been ordered following email agreement from the Finance Committee. The second annual clearance of overgrown vegetation along this permissive path has been completed. Consideration will be given to how this important task is taken forward in future years.

The meeting closed at 20.10

The date of the next virtual meeting is Wednesday 16<sup>th</sup> December 2020 at 19.00.

..... Chair ..... Dated