

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 24th July 2019 at the Reading Room, Corston

Present: Cllrs Budgen, Hatherell, Payne, Lee, Hopkins, Briggs, Edgley-Pyshorn, Cole, Clogg and Thomson (WC)

Public: Three members of the public were present

30 APOLOGIES

Cllrs Stephens and Merriman

31 DECLARATIONS OF INTEREST

There were no declarations of interest.

32 PUBLIC QUESTION TIME

A member of the public asked if measures could be taken to reduce the speed limit along Grange Lane because the existing national limit was causing hazardous situations. Cllr Budgen outlined to the meeting the new procedure for members of the public to report such matters and thanked the individual for already submitting the necessary form which will be consider by the Council later in the agenda.

A second member of the public asked a question about whether the Council would be prepared to adopt the new defibrillator installed in Rodbourne by the PCC. The subject was on the agenda for discussion and Cllr Budgen welcomed the additional background information that was provided.

33 TO RECEIVE AND ADOPT THE MINUTES OF 26th JUNE 2019

The minutes of the 26th June 2019 were adopted and signed as a true record.

34 TO RECEIVE PLANNING UPDATES AND REVIEW NEW APPLICATIONS

The Council considered the following planning applications. Full comments submitted by the Council can be viewed on line at Wiltshire Council under the relevant application reference.

Site Address	Description	Main points of submission
Belle Vue, Main Road, Corston, SN16 0HD	Erection of a two car timber garage with store, associated driveway from existing drive	No objection
1 Angrove Cottages, Angrove Lane, SN16 0ET	Proposed Extension with associated alterations and a new triple garage	No objection

Cllr Budgen provided the following planning updates

Frith House roadway – WC Enforcement have concluded that the exchanges with the owner of Frith House are no longer productive and hence formal enforcement action has been initiated to remove the track across the agricultural land to the rear of the site. The changes to the byway are not a planning concern.

Foxley Road animal sanctuary – following a visit by the Enforcement Officer to the site on the 27th June, it was noted that despite previous advice to the proprietor, and receiving assurances that a planning application for CoU would be submitted, work had continued on the site. The proprietor was advised to stop all work immediately and to submit a planning application within 28 days from the date of the visit. He was also advised that failure to do so might result in formal enforcement action being initiated without further reference.

Cowage Farm - Work to clad the side elevations of the animal enclosures with open-boarded boards, as required by the planning permission, has now been completed.

35 FINANCIAL REPORT

The accounts for the year to date and the bank reconciliations as at 30/6/19 were received. The Current Account balance is £6717.07 and the Savings Account balance is £15,674.96. The Chair, confirming these balances, also signed the bank statements. The Transparency Code for 2019-2020 Q1 was accepted. The following cheques were authorised

<u>Cheque No</u>	<u>Payee Details</u>	<u>Reason</u>	<u>Amount (£)</u>
101397	C & R Reading Room	Quarterly hall hire	60.00

36 COUNCIL'S INSURANCE COVER

Cllr Hopkins presented Report #07.2. In respect of the issues it raised; any Councillors affected by paragraph 3.4 will speak with the Chair, and Cllr Clogg will confirm with the new Clerk that the content of the paragraph does not apply to him. Cllr Cole will check and advise on continuing registration with the Information Commissioner. It was confirmed that the Council has deleted passwords used by previous Clerks and will do so when the Acting Clerk ceases in that role. Cllr Hopkins will check whether items covered by the policy but not owned by the Council will produce a reduction in premium. It was agreed that Council should review insurance cover annually. **Action: All Councillors**

37 IMPLEMENTATION OF ELECTRONIC BANKING FOR THE COUNCIL'S BUSINESS

Cllr Edgley-Pyshorn updated the Council on the progress of the project. A successful test of the equipment has been conducted to ensure that it will meet Council needs for dual authority for any and all banking transactions. A user guide is in the process of preparation. Once signatories' identities are established by a visit to a branch, the system can 'go live'. To guard against fraud it was agreed that Councillors would not change any payee details based on an email request. **Action Cllr Edgley-Pyshorn**

38 REPORT FROM THE PERSONNEL COMMITTEE

Cllr Clogg reported that a Parish Clerk appointment has been made and Mr Stephen Kinnard will start work with the Council on 1st August 2019. **Action Cllrs Clogg and Briggs**

39 REPORT FROM THE JBC WORKING PARTY REPRESENTATIVES

Cllr Hopkins reported continuing lack of response from HMRC in relation to stamp duty on the agreement with Malmesbury Town Council. It was noted that new charges for burials of parishioners from within the parish in the Town Cemetery would apply from 1st September 2019.

40 WC's CONSULTATION ON THE STATEMENT OF LICENSING POLICY

Cllr Budgen introduced Report #07.3 and following a brief discussion it was resolved not to submit comments into the consultation.

41 RODBOURNE PCC DEFIBILLATOR

The PCC has purchased and installed a defibrillator in Rodbourne outside the planned roll out programme envisaged by the Parish Council. The model of defibrillator is not the same as the one currently installed at Corston and planned for installation at other sites around the parish. The Council resolved not to adopt the defibrillator but agreed to support the purchase of any necessary replacement parts up to a maximum of £250, if supported by receipts, over the next 4 years. **Action: Cllr Hatherell**

42. WILTSHIRE LOCAL PLAN UPDATE

Cllr Budgen introduced Information Paper 1. Following a brief discussion it was resolved to support the future formation of a cross-parish working party, supplemented by members of the public as necessary, to work with Wiltshire Council to update the Malmesbury Neighbourhood

Plan in line with the emerging WC Local Plan to 2036. Cllr Edgley-Pyshorn was nominated as the Council's representative.

43. S106 OPEN SPACE FUNDS

Cllr Budgen introduced Report #07.4 and following a brief discussion it was resolved to approve the recommendation contained in the Report.

44. COMMITTEE REPORTS

Highways

Cllr Hatherell reported that the Common Rd/Foxley Rd triangle has been cut

Cllr Hatherell reported the following Parish Steward priorities for July:

- Corston to Burton Hill pavement to be cut back & sided out
- Arches Lane/Barley Close grass triangle to be cut
- Cowbridge Crescent to Cowbridge pavement & bank to be tidied
- Milbourne green – horse chestnut saplings to be removed from pavement

Playing fields

Cllr Hatherell reported that he had inspected both Chippenham Rd and Rodbourne Rd sites. No issues identified. Grass has been cut at both and bank strimming will be organised for Chippenham Rd.

Footpaths

Cllr Clogg reported that the requirement for full planning permission for surfacing a short stretch of MALW 17 was proving complex, as the mandatory elements of such a submission were not relevant to this very limited piece of work. Cllr Budgen will make further enquiries with Wiltshire Council. **Action: Cllrs Clogg and Budgen**

The meeting closed at 20:45

The date of the next meeting is 28th August 2019.

..... Chair Dated