

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 24th August 2022 at 19:00 in Crudwell Village Hall

Present: Cllrs Budgen, Hatherell, Briggs, Clogg, Hopkins, Ingham, Jones, Maslin, Merriman, Payne and Stephens

Public: None present.

55 APOLOGIES FOR ABSENCE

Cllr Smith (WC - Sherston Division)

56 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

Cllr Jones declared a non-pecuniary interest in agenda item 8.

57 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None.

58 TO ADOPT THE MINUTES OF THE MEETING ON THE 27th JULY 2022

The minutes of the meeting on the 27th July were adopted as a true record and signed accordingly.

59 TO RECEIVE REPORT #08.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #8.1 and the Council considered the following planning applications. Full comments submitted by the Council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
6 Southside Close, Corston, SN16 0FL	PL/2022/05457	No objection
1 Radnor Park, Corston, SN16 0HE	PL/2022/06031	No objection
The Birches, Common Road, SN16 0HN	PL/2022/04891	No objection

Cllr Budgen reported notification of Discharge of S106 Agreement in relation to N/01/00565/FUL at Bluewood, Filands Farm was listed in this week's notification from Wiltshire Council, received after publication of the agenda. It was agreed the Council would submit 'no comment'.

As there had been no update on the enforcement issues raised at the July meeting (minute refs 46 and 47) it was agreed that Cllr Budgen will follow these up with the Enforcement Officer.

Cllr Hopkins raised concerns about the lack of displayed green planning notices. It was agreed that Cllr Budgen will discuss this with Cllr Smith. **Action: Cllr Budgen**

60 FINANCIAL REPORT

The RFO presented the accounts for the year to date; receipts and payments are within budget. The bank statement dated 29th July 2022 showing balances of £40,722.18 and £43,733.39 was noted and matched the reconciliation. The Council is due to receive £21,211.87 as CIL payment 3 of 3 for land at Burton Hill. The Finance Chair and RFO proposed £35,000 be transferred to the United Trust Bank to ensure FSCS protection. This was unanimously agreed. The Vice Chair signed the original bank statements as correct and evidence of verification. The RFO presented the payments schedule, Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Clogg first authoriser, Cllr Stephens second authoriser.

Action: Cllrs Clogg & Stephens

Payments Schedule			
Payment No.	Payee Details	Reason	Amount (£)
1	R J & S H Mellowes	Reimbursement of hall booking for July	£20.00
2	D F & K J Briggs	Reimbursement for cost of Milbourne bench	£449.00
3	Idverde Limited	Twice weekly waste collection of 3 bins - August	£99.09
		Total	£568.09

- 61 TO REVIEW AND UPDATE THE SPMWPC COMMUNITY EMERGENCY PLAN
Cllr Hatherell will circulate a draft updated plan for comment prior to discussion at the September meeting.
Action: All
- 62 TO CONSIDER A DONATION REQUEST FROM WILTSHIRE CITIZENS ADVICE
Councillors agreed, as there is capacity within the budget, to make a one-off donation of £100 to Wiltshire Citizens Advice as it is highly likely residents of the parish will look to this organisation for help over the coming months.
Action: Clerk
- 63 TO NOTE THE FINAL RECOMMENDATION FROM THE ELECTORAL REVIEW COMMITTEE
REFERENCE THE REMAINING PARISH BOUNDARY ISSUES BETWEEN MTC AND SPMW
Cllr Budgen reported that the ERC at their meeting on 8th August decided that there should be no change to the existing parish boundaries. This recommendation will go to the Full WC meeting in October.
- 64 TO CONSIDER A REVIEW OF THE COUNCIL'S WEBSITE
It was agreed the website needs a few minor improvements and Cllrs Clogg and Hatherell offered to work with the Clerk to ensure a comprehensive update. All Councillors were asked to send any ideas/suggestions to the Clerk.
Action: All
- 65 TO RECEIVE REPORT #08.2 TO CONSIDER A REVIEW TO THE STANDING ORDERS
Cllr Hopkins presented Report #08.2 proposing that Order 15(b)XV be revised to the wording contained in the NALC Model Standing Orders. As the model template includes both legislative and best practice elements it was agreed that advice from WALC would be circulated to Councillors prior to discussion at the next meeting.
- 66 TO RECEIVE VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES
Finance
Cllr Budgen stated that Cllr Hopkins had stood down from the committee and Cllr Briggs had agreed to become Chair in the short-term.

Cllr Hatherell reported the following:
Highways
The Parish Steward has cut back vegetation from Truckle Bridge to Foxley Road and near the noticeboard in Corston. The overhanging trees on the bend in Milbourne opposite the telephone box have been referred to the Highways Engineer. He has raised a ticket for the drain at the entrance to Sir Bernard Lovell Road. An issue with the pedestrian signals in Corston was reported and fixed. The street lighting at Milbourne has been reported.
Playing Fields
The monthly check of both playgrounds has taken place and a RoSPA inspection is due in September. Fencing at the Chippenham Road playing field will need to be added to the projects list in the near future.
Projects
Cllr Briggs reported that the replacement bench for Milbourne had been delivered. A consultation document regarding proposed initiatives in Milbourne had been added to the website, noticeboard and circulated to

residents via the local electronic newsletter. The working party is undertaking further research regarding the efficacy of a solar powered SID at the north of Corston on the A429. An open meeting with local residents to seek their views of how to improve the existing facilities is due to be held at Rodbourne Road Playing Field on Thursday 8th September at 6.30pm. Councillors were asked to inform the PWP of their suggestions/ideas for all areas of the parish.

Personnel Committee

Cllr Clogg reported the committee had recently held a mentoring session with the clerk; who had recently achieved the ILCA qualification.

Patient Participation Group

Cllr Ingham attended the AGM on 8th August and reported that Dr Koram is taking over the diabetes clinic from Dr Neale, who is retiring. There are 3 vacancies on the PPG and a recruitment process is underway. There are 13 doctors at the Health Centre, although not all are full-time equivalents, and 3 GP trainees.

Footpaths

Cllr Hopkins reported that part of Malmesbury River Walk, by Millennium Bridge near the recreation ground, had to be closed due to vandalism and it is not known how long the closure will last.

The meeting closed at 20:11

The next meeting will be held at 19:00 on 28th September 2022 at Crudwell Village Hall.

..... Chair Dated