

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 23rd March 2022 at Crudwell Village Hall

Present: Cllrs Budgen, Hatherell, Briggs, Hopkins, Ingham, Maslin, Merriman, Payne and Stephens.

Public: One present.

152 APOLOGIES FOR ABSENCE

Cllrs Clogg, Jones and Smith (WC).

The Chairman informed Councillors that Diane Vincent, a former long-standing Councillor for Burton Hill, who had also been the Council's Patient Participation Group representative, had passed away in February. Cllr Payne attended her funeral on behalf of the Council.

153 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None.

154 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None.

155 TO ADOPT THE MINUTES OF THE MEETING ON THE 23rd FEBRUARY 2022

The minutes of the meeting on the 23rd February 2022 were adopted as a true record and signed accordingly.

156 TO RECEIVE REPORT #03.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #3.1 noting that a number of applications had been approved this month, including a couple the Council had objected to. The Council considered the following planning applications. Full comments submitted by the Council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
The Old Vicarage, Main Road, Corston, SN16 0HB	PL/2022/01791	No objection
Land at Newlands Farm off Rodbourne Road, SN16 0HB	PL/2022/01289	Objection

One late planning application, PL/2022/02070 for Home Farm, Burton Hill, was received after publication of the agenda with a date for submissions before the April meeting. It was agreed Councillors would circulate any comments by email to permit Cllr Budgen to prepare a suitable submission.

Cllr Budgen stated that Wiltshire Council had advised the Joint Neighbourhood Plan Committee to commence Regulation 14 (formal consultation) of the Neighbourhood Planning (General) Regulations 2012 on 4th April 2022. The Council gave its support for this at the November 2021 meeting.

Cllr Budgen also informed Councillors that the two planning applications for sites at Park Road had gone to Appeal.

157 FINANCIAL REPORT

The RFO presented the accounts for the year to date. Receipts and payments are within budget and overall there is a surplus for the year to date. The payment for the Foxley Road lighting project will appear on the March bank statement. A transfer of £2065 was made to EMR Asset Replacement (account number 370) in line with the Council's established policy. The bank statement dated 28th February 2022 showing balances of £44,898.41 and £100,733.39 was noted and matched the reconciliation. The Vice Chair signed the original bank statements as correct and evidence of verification. The RFO presented the payments

schedule and Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Budgen first authoriser, Cllr Stephens second authoriser.

Payment No.	Payee Details	Reason	Amount (£)
1	RJ & SH Mellowes	Home working reimbursement 4 th quarter (13 weeks)	£78.00
2	Idverde Limited	Twice weekly waste collection of 3 bins - Mar 2022	£82.58
		Total	£160.58

Action: Cllrs Budgen & Stephens

158 TO RECEIVE A VERBAL REPORT ON A REVIEW OF THE SCOPE OF THE INTERNAL AUDIT

Cllr Hopkins reported that the internal auditor is happy to act on the Council's behalf again this year and the inspection will cover all areas of AGAR 1. The audit will take place late April/early May.

159 TO CONSIDER REPORT #03.2 ON INVESTING SURPLUS FUNDS

Cllr Hopkins presented the report and discussed the options available. All agreed that Option B should be followed and the Council authorises Councillors Briggs and Hopkins together with the RFO to invest with other banks/credit unions which have the FSCS protection and which they deem to be acceptable, recognising that this may take a few weeks to do. Notice periods should be no longer than 45 days.

Action: Finance Committee

160 TO CONSIDER NEXT STEPS REFERENCE THE COMMUNITY GOVERNANCE BOUNDARY REVIEW – MALMESBURY

The Governance Review Committee has prepared Community Government Review (CGR) draft recommendations and letters have been sent out to households in this parish and other areas where there are proposals for transfer. The consultation on the draft recommendations runs from 18 March until 5 May 2022, with a public meeting to be held on 21st April at 7 pm in Malmesbury Town Hall.

Cllr Budgen said the proposals could diminish SPMW quite considerably if land north of Filands and Milbourne were included in Charlton Parish and Cowbridge, Swindon Road and part of Burton Hill were handed to Malmesbury Town Council. Councillors agreed to have an informal meeting with their Wiltshire Councillor and formulate a list of arguments which will be made public so parishioners can make their own comments if they agree with them.

A Milbourne resident expressed concern that under these proposals local village issues would not receive the same attention and focus as currently enjoyed under SPMW. He also asked whether householder opinion carried any weight with the Wiltshire Council; he was advised that community opinion was critical.

Action: All

161 TO CONSIDER ARRANGEMENTS/DATE FOR THE ANNUAL PARISH MEETING

As there are logistic difficulties with other venues within the parish, it was agreed the Annual Parish Meeting would be held at Crudwell Parish Hall on Wednesday 27th April at 18:30 prior to the Parish Council Meeting.

162 TO CONSIDER NEXT STEPS REFERENCE PLATINUM JUBILEE EVENTS IN THE PARISH

Jubilee events are due to be held in Rodbourne, Corston and Milbourne. It was agreed the Clerk would apply for a £75 grant from the Malmesbury Area Board, to be shared between the venues.

163 TO CONSIDER A DONATION TO THE 2022 MALMESBURY-IN-BLOOM EVENT

The Council approved a donation to the sum of £100 to sponsor Malmesbury Town Council's Malmesbury-in-Bloom 2022. The Clerk will inform the organisers and request an invoice. It was agreed the Council's Grant Policy required amendment.

164 TO CONSIDER THE WILD ABOUT WILTSHIRE INITIATIVE

Included within the next agenda item.

165 TO RECEIVE REPORT #03.3 ON PROGRESS TO DATE FROM THE PROJECTS WORKING PARTY (PWP)

It was agreed the Terms of Reference should be amended to include the sentence 'ensure any project falls within the CIL definitions of acceptable projects if it is agreed to be funded from CIL.'

Cllr Briggs presented Report #03.3 with prioritised project suggestions. The Clerk will circulate the Wild About Wiltshire - Wildflower Verge Agreement Form with the minutes and Councillors were asked to notify the PWP of possible verges. The Council agreed the PWP should fully explore all Priority 1 projects and report back with costs.

Action: PWP

166 UPDATE ON PRIORITY COUNCIL PROJECTS:

- i. Cowbridge permissive path surfacing

The Council has received the signed agreement from the main landowner to increase the termination notice period to 12 months. The contract is awaited from the preferred bidder.

- ii. Extension of the Milbourne Pedestrian Safety Refuge

Cllr Budgen will request a progress report from the Highways Officer.

167 TO RECEIVE VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES

Cllr Hatherell reported the following:

Highways

As the A429 has been closed, this month the Parish Steward arranged for the sweeper to come through Corston. He has also cleared the grips in Milbourne and repainted the Milbourne sign. Cllr Hatherell contacted the new Highway Engineer regarding the drains and gulleys by Truckle Bridge and work is due to be carried out this week. Cllr Stephens reported there are also blocked drains at Cowbridge. The Parish Steward's next visit will be on 6th April, please let Cllr Hatherell know of any jobs to be done.

Playing Fields

The monthly check of both playgrounds had taken place and all equipment was found to be in good order. The landowner at the top of the field has not started the new boundary wall/fence as yet.

Cllr Hopkins reported that post has broken for the litter bin at the bottom of Common Road. It was agreed a new post should be purchased and Cllr Stephens kindly agreed to fit it.

Patients' Participation Group

Cllr Ingham reported that patients need to book spring Covid booster jabs online, they are not being done at the Primary Care Centre.

The meeting closed at 20:28

The next Parish Council Meeting will be held at Crudwell Village Hall on Wednesday 27th April at 19:15.

..... Chair Dated