

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 23rd February 2022 at Crudwell Village Hall

Present: Cllrs Budgen, Hatherell, Briggs, Clogg, Hopkins, Ingham, Jones, Maslin, Merriman, Payne, Stephens and Smith (WC).

Public: None present.

141 APOLOGIES FOR ABSENCE

None.

142 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None.

143 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None.

144 TO ADOPT THE MINUTES OF THE MEETING ON THE 26th JANUARY 2022

The minutes of the meeting on the 26th January 2022 were adopted as a true record and signed accordingly.

145 TO RECEIVE REPORT #02.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #02.1. The Council considered the following planning applications. Full comments submitted by the Council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
Hambleton Gate, Main Road, Corston, SN16 0HF	PL/2022/00589	No objection
Land at Foxley Road, SN16 0JE	PL/2021/09012	Objection
Lawn Farm, Grange Lane, SN16 0EP	PL/2022/00707	No objection
Headmasters House, Arches Lane, Burton Hill, SN16 0EJ	PL/2022/00775	No objection
Land south of Filands, Malmesbury	PL/2021/05209	No comment - out of parish
Gauzebrook House, Main Road, Corston, SN16 0HD	PL/2022/01126	No objection

Cllr Budgen reported on planning updates contained in the report:

- 1 A Planning Inspector has dismissed the applicant's Appeal against WC's refusal of application PL/2021/09852 - Land east of Waitrose, A429, Malmesbury
- 2 With reference to applications PL/2021/04960 and PL/2021/10142 - land off Storey Mews, and following strong representations by this Council and our Wiltshire Councillor, Wiltshire Highways has agreed to issue a Traffic Order (TRO) to extend the 30mph speed limit on the A429 further south beyond the junction with Storey Mews
- 3 It was reported at the recent Joint Neighbourhood Plan Working Group
 - the Wiltshire Local Plan is expected to be adopted, following inspection and other steps, by the end of 2023
 - the Regulation 14 consultation for the amended Malmesbury Neighbourhood Plan still requires WC to complete the Housing Revenue Account (HRA) and Service Efforts and

Accomplishments (SEA) reports before the process can commence, technical officer availability has hindered the preparation of these documents

- the MNP 2016-2036, which is running in parallel with the work on the amended plan, is still ongoing and awaiting information from WC
- the annual update of the Wiltshire 5-year Housing Land Supply Assessment (HLSA) is expected in April, this figure by the nature of the method of collecting the data runs 12 months behind the actual figure

Cllr Budgen further reported that planning application 20/11001/FUL for a change of use of holiday accommodation to residential at Manor Farm, Corston, has gone to Appeal. He will liaise with Cllr Hatherell and draft a response.

Cllr Hopkins reported that Wiltshire Council had stopped sending green notices of planning applications during the pandemic. Many residents in Foxley Road had been unaware of application PL/2021/09012. He suggested the Council should write to the Planning Department requesting these notices should be reinstated as quickly as possible. It was agreed Cllr Budgen will write to the Planning Department.

Action: Cllrs Budgen & Hatherell

146 FINANCIAL REPORT

The RFO presented the accounts for the year to date. Receipts and payments are within budget and overall there is a surplus for the year to date. The bank statement dated 31st January 2022 showing balances of £85,842.02 and £60,733.39 was noted and matched the reconciliation. The Vice Chair signed the original bank statements as correct and evidence of verification. The RFO presented the updated payments schedule and Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Budgen first authoriser, Cllr Stephens second authoriser. The RFO reported that Cllr Stephens had fitted the new bin at the Corston playing field and Idverde will collect the waste fortnightly as of the week commencing 14th February 2022.

Payment No.	Payee Details	Reason	Amount (£)
1	Glasdon UK Limited	Additional waste bin at Corston playing field	£183.09
2	Cllr Stephens	Reimbursement for post for new waste bin	£7.44
3	SLCC Enterprises Ltd	Clerk enrolment ILCA qualification	£144.00
4	Rialtas Business Solutions Ltd	Alpha annual software support & maintenance agreement	£206.40
5	Wiltshire Council	Improvements to Foxley Road lighting	£40,460.36
6	Idverde Limited	Twice weekly waste collection of 2 bins - Feb 2022	£80.89
		Total	£41,082.18

Action: Cllrs Budgen & Stephens

147 TO RECEIVE REPORT #02.3 ON THE CATG MEETING HELD ON THE 9th FEBRUARY

Cllr Budgen presented report #02.3 noting that a number of the Council's projects along the B4014 at Filands have been incorporated into a much larger project funded by developer contributions from residential developments along Filands. Issues 4317 and 4786 are now considered as completed due to the Traffic Order (TRO) to extend the 30mph speed limit on the A429. Issue 7307 has been removed; a possible solution is with the landowner of the ditch. Cllr Hatherell has spoken to the landowner.

148 TO REVIEW QUOTATIONS FOR THE COUNCIL'S 2-YEAR GRASS CUTTING CONTRACT

Cllr Hatherell presented 3 quotations based on the agreed specification. The Council voted to award the contract to Idverde, the current contractor, as the lowest of the quotations. The clerk will notify all contractors officially.

Action: Clerk

149 TO CONSIDER THE FORMATION OF A SMALL WORKING PARTY TO IDENTIFY AND PRIORITISE FUTURE COUNCIL PROJECTS

Cllrs Briggs, Ingham, Jones and Merriman volunteered to form a working party to review the Council’s project priority paper, to identify potential additional projects and to report back.

Action: Cllrs Briggs, Ingham, Jones and Merriman

150 UPDATE ON PRIORITY COUNCIL PROJECTS:

i. Cowbridge permissive path surfacing

Cllr Clogg presented report #02.2 and reported that the working group overseeing this project had reviewed the documentation in detail and is of the view that the concerns/clarifications raised previously have been substantially dealt with. An increase in the length of the licence, from 3 months to 12 months, has been agreed with the major landowner and a letter of variation sent. There is also a licence with the other landowner in place with a 12-month termination period on either side. Agreement has also been reached as to where the materials will be stored on site. It was agreed that on-going maintenance costs of the path are unknown and weather conditions and usage could have an impact. It is envisaged there will be no major maintenance before 4 years but it is not known how much after that. It was agreed the Council would need to budget for on-going maintenance. The Council agreed to award the contract to the preferred bidder, with formal signature to follow receipt of the signed agreement to increase the termination notice period.

ii. Extension of the Milbourne Pedestrian Safety Refuge

Cllr Budgen confirmed he had emailed the Highways Officer to check on progress with the project and to consider a timescale to ensure road closure notification, scheduling the contractor etc.

151 TO RECEIVE VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES

Cllr Hatherell reported the following:

Highways

This month the Parish Steward has cleared the leaves from Truckle Bridge to Foxley road, but not the drains. He has swept the leaves by the phone box in Milbourne. The grips from Milbourne Lane to Tanners bridge are still to do. The Corston village signs have been cleaned. Cllr Hatherell has raised a MyWilts issue for a sign repair. The Parish Steward’s next visit will be on 9th March, please let Cllr Hatherell know of any jobs to be done.

Playing Fields

The monthly check of both playgrounds had taken place and all equipment was found to be in good order. The landowner at the top of the field has cleared the joint boundary but has not taken down the Council’s adjacent wire fence as yet.

Footpaths

Cllr Clogg reported that she had attended the recent online Malmesbury Footpaths Group meeting. There are 2 areas of focus for the group:

1. The practical issue of keeping footpaths open and usable. It is hoped to follow the structure of the Cotswold Wardens Service, to have a Single Point of Contact (SPOC) from each parish to enable delivery at a local level. Cllr Hopkins has agreed to be the SPOC for this parish.
2. The work of the Malmesbury Climate Action Network on plans to connect Malmesbury with the villages with routes and signage. Cllr Clogg is happy to continue in this role.

Patients’ Participation Group

Cllr Ingham reported that Dr Neale is retiring, but this coincides with another colleague returning from maternity leave. The centre is back to operating a full service. The next PPG meeting is due to take place in April.

Finance Committee

Cllr Hopkins recommended a policy be formulated to ensure Council funds are protected by the Financial Services Compensation Scheme (FSCS). This was agreed. **Action: Finance Committee**

The meeting closed at 20:00

The next Parish Council Meeting will be held at Crudwell Village Hall on Wednesday 23rd March at 19:00.

..... Chair Dated