

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 22nd January 2020 at the Reading Room, Corston

Present: Cllrs Budgen, Hatherell, Payne, Hopkins, Merriman, Clogg, Briggs, Edgley-Pyshorn, Lee and Cole.

Apologies: Cllr Stephens and Cllr Thomson (Wiltshire Council)

Public: Three members of the public were present, plus representatives of Loxton Land

108 DECLARATIONS OF INTEREST

There were no declarations of interest.

109 PUBLIC QUESTION TIME

A question was asked about why the progress of a previously submitted Community Issue could not be tracked on the WC website. The issue related to speeding on the A429 in Burton Hill. Cllr Budgen reported that the matter was still on the CATG agenda as a Priority 2 item. He suggested that the matter was raised with WC Democratic Services.

110 TO RECEIVE AND ADOPT THE MINUTES OF 23rd OCTOBER 2019

The minutes of the 17th December 2019 were adopted and signed as a true record.

111 LOXTON LAND PRESENTATION

The Loxton representatives explained that, on behalf of a local landowner, they had been asked to take soundings from the Council on a proposal to build between 9 to 25 houses on a 1.74ha plot along the Rodbourne Road. The plot could provide the opportunity to deliver houses of varying size, style and mix with options to provide community betterment features such as an orchard, play ground, or allotments. Following a brief discussion Cllr Budgen suggested that a joint task force might be established with Loxton Land to develop this proposal further. It was unanimously agreed to consider the matter in more detail at next month's Council meeting. **Action: Clerk**

112 TO RECEIVE PLANNING UPDATES AND REVIEW NEW APPLICATIONS

The Council considered the following planning applications. Full comments submitted by the Council can be viewed on-line at Wiltshire Council under the relevant application reference.

| Site Address | Reference | Comments |
|--|--------------|--|
| The Bungalow, Milbourne Lane, SN16 9JA | 19/11644/FUL | No objection |
| Land south of Filands, Malmesbury | 19/11569/OUT | The Council resolved to register its strongest objection to this application for the following reasons <ul style="list-style-type: none">• Site not included in the Neighbourhood Plan• Overdevelopment and strain on infrastructure.• Existing Neighbourhood plan sites are progressing and will deliver the required amount of housing |
| Mayfield Cottage, Mill Lane, Corston, SN16 0HH | 19/11238/FUL | No objection |

| | | |
|--|--------------|--|
| Southfields Farm, Lea, SN16 9NF | 19/11957/CLE | No objection subject to a positive Wiltshire Highways safety assessment. |
| Southfields Farm, Lea, SN16 9NF | 19/11958/FUL | No objection |
| Stoneleigh, Milbourne, SN16 9JB | 19/12058/FUL | No objection |
| Land off Common Road, Corston | 19/12002/FUL | Objection arising from concerns relating to highways, flooding/drainage and ecology. |
| Lawn Farm, Malmesbury, SN16 0EP | 19/10170/FUL | No objection |
| Cowbridge Farm, Swindon Road, SN16 9LZ | 19/11827/VAR | No objection |

Cllr Budgen provided the following planning updates:

Frith House

WC Enforcement report that an Enforcement Notice will be issued in time for the March meeting.

Foxley Road Animal Sanctuary

WC Enforcement report a meeting at senior level will take place with the owner/operator of the site in early February to try to get their agreement to submit the necessary planning application for the new use of the site.

113 FINANCIAL REPORT

The bank statements showing balances of £5,079.08 and £25,710.01 were noted and signed as correct by the Chairman. The Receipts and Payments accounts for the seven months to 31st December 2019 were received and approved. The Chair signed a List of Payments for Authorisation as per supporting invoices; Cllr Clogg, first authoriser, Cllr Budgen second authoriser – see minute 115 below

| Payment No. | Payee Details | Reason | Amount (£) |
|-------------|--------------------|--|----------------|
| 1 | WALC | Training Course Fee | 42.00 |
| 2 | DF Briggs | Re-imburement of cost of Stationery | 9.99 |
| 3 | Rialtas | Training Course Fee for 08/2019 | 120.00 |
| 4 | C & R Reading Room | Room Hire | 57.00 |
| 5 | Tim Cowley | Burton Hill Bus Stop Repairs | 1515.00 |
| 6 | Clerk, M Cowan | Reimbursement of cost of travel and stationery | 13.76 |
| 7 | Clerk, M Cowan | Clerk January Salary | 215.87 |
| | | Total | 1973.62 |

Action: Cllrs Budgen & Clogg

It was reported by Cllr Edgley-Pyshorn that after lengthy negotiations Cllrs Briggs and Hopkins now have 'view only' access to the Council accounts, and also a single point of contact with Barclays Bank has been established. It was also agreed that the Clerk should also be given access. The Council offered a vote of thanks to Cllr Edgley-Pyshorn for all his efforts in unravelling the complexity of this move to electronic banking.

114 INSURANCE; COUNCILLOR DECLARATIONS

All Councillors have now returned their completed declaration forms to meet the Council's Insurer's requirements.

115 MINOR AMENDMENT TO THE PROCEDURE FOR AUTHORISATION OF INVOICES

Cllrs Briggs and Hopkins proposed the following change to the Council's current procedure to prevent inadvertent dual payments. At each Council meeting the first and second authorisers of payments will be clearly identified. Following initial online authorisation the First Authoriser will send an email to Second Authoriser who will then email confirmation to the Clerk when payment has been completed.

This procedure was passed unanimously. The Council's Standing Orders will be amended.

Action: Clerk

116 PERSONNEL COMMITTEE REPORT

The new Clerk Mrs Marina Cowan was introduced to the Council and welcomed by them.

117 PENDING REVIEW OF THE MALMESBURY NEIGHBOURHOOD PLAN

Cllr Budgen reported that an invitation from Malmesbury Town Council to participate in a review of the Neighbourhood Plan should be forthcoming. The Council agreed to accept any such invitation.

118 WALC NEIGHBOURHOOD PLANNING SEMINAR

It was agreed that two Councillors would attend this seminar. Two of Cllrs Budgen, Briggs and Edgley-Pyshorn volunteered subject to their diary commitments.

119 COMMITTEE REPORTS

Highways

Cllr Hatherell reported that the Parish Steward had swept the fallen leaves from the Truckle Bridge to Foxley Road:

- Milbourne – Clear blocked drains either side of the Bus Shelter.
- Milbourne - Clear gulleys along C67 east of Tanners Bridge.
- Burton Hill to Water Meadows - cut back & clear vegetation.
- BT telephone exchange – clear fallen leaves and mud from the adjacent footpath.
- Pavements through Corston to be swept as there is a lot of loose gravel after the recent patching along the A429

Cllr Hatherell will again discuss with Wiltshire Council the very limited time such a geographically large parish receives from the Parish Steward.

Cllr Hatherell will obtain a quote for the repair of the Grange Lane finger post. **Action: Cllr Hatherell**

Playing fields

Cllr Hatherell inspected both the Chippenham Road and Rodbourne Road playing fields on 21/01/20 and completed a monthly report along with a defect/action sheet. Taking into account the ROSPA Inspection, which took place on the 25th September and the risks identified, these will now be rectified as the order has been placed for the replacement parts to be installed. Idverde will be reminded that the post their operatives damaged whilst mowing the grass at Chippenham Road should be replaced as a priority.

The meeting closed at 21:00

The date of the next meeting is 26th February 2020.

..... Chair Dated