

# ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

## Minutes of the Extraordinary Council Meeting held on 22<sup>nd</sup> April 2020 via Zoom video conference

**Present:** Cllrs Budgen, Hatherell, Hopkins, Merriman, Clogg, Briggs, Stephens, Jones, Cole, and Edgley-Pyshorn

**Apologies:** Cllrs Payne and Cllr Thomson (Wiltshire Council)

**Public:** No members of the public requested to join the meeting

### 150 DECLARATIONS OF INTEREST

There were no declarations of interest

### 151 PUBLIC QUESTION TIME

There were no public questions.

### 152 DYSON PRESENTATION ON PLANS FOR THE HULLAVINGTON CAMPUS AND THE A429 HIGHWAYS IMPROVEMENTS

The Dyson representatives were unable to attend the meeting however the council welcomed their written progress report and noted their intention to provide further updates as work progressed.

### 153 TO RECEIVE AND ADOPT THE MINUTES OF EXTRAORDINARY MEETING 16<sup>th</sup> APRIL 2020

There were two amendments to the minutes of the 16<sup>th</sup> April. These were unanimously agreed, and the minutes were then adopted and signed as a true record and witnessed via the Zoom video.

### 154 TO RECEIVE PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #04.1 after which the council considered the following planning applications. Full comments submitted by the council can be viewed on-line at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
The Old Farmhouse Milbourne Lane, SN16 9JA	20/01963/FUL	No objection
Land at Burton Hill	20/02773/HRN	Objection – subsequently application withdrawn
Home Farm, Burton Hill, SN16 0EW	20/02375/CLE	No objection

### 155 FINANCIAL REPORT

The bank statement showing balances of £12,704.96 and £25,710.01 were noted and signed as correct by the Chair. The Receipts and Payments accounts for the twelve months to 31<sup>st</sup> March 2020 were received and approved. The Chair signed the List of Payments for Authorisation as per supporting invoices; Cllr Clogg, first authoriser, Cllr Stephens second authoriser.

Payment No.	Payee Details	Reason	Amount (£)
1	Jennifer Cole Accountancy	Annual pay role services	72.00
2	Marina Cowan	Purchase of reference books for council use	215.89
3	ASF Signs	3 x bus shelter signs	198.00
4	HEALS Charity	Donation for Covid-19 support	500.00

	Total	£985.89
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156 TO RECEIVE REPORT #04.2 ON THE RENEWAL OF THE COUNCIL'S INSURANCE POLICY

Cllr Hopkins presented Report #04.2 and its contents were noted with clarifications requested on sections 3.3 and 3.5. Section 3.3 refers to an upper age restriction for cover of 75. It was agreed that Cllr Hopkins would investigate the difference in price for increasing the upper age limit to 85. Section 3.5 refers to confirmation that the Council is registered with the Information Commissioner for Data Protection to ensure our insurance cover is valid. Cllr Cole to be contacted to confirm this.

**Action: Cllrs Briggs & Hopkins**

157 TO RECEIVE REPORT #04.3 ON THE COUNCIL'S CIL RECEIPTS FOR 2019/20

Cllr Hopkins presented Report #04.3 which was accepted as a true record of payments received. The report has been sent to Wiltshire Council and will be posted to the website as required by the relevant guidelines.

**Action: Cllrs Briggs & Hopkins**

158 TO RECEIVE FURTHER INFORMATION IN RESPECT OF THE HEALS/MTC COVID-19 RESPONSE

The council was informed that parish councils do have powers to make grants under certain circumstances. It was reported that that a grant to Heals would fall within this power. Heals is a charity and charitable donations are covered within these powers. Evidence was submitted in a report from MTC that parishioners of St Paul Without were receiving help from Heals and thus it could be said that a grant is in the interest of the parish and of some, at least, of its inhabitants (this being a requirement of the power). After some discussion it was agreed that an amount of £500 would be granted to Heals as an interim amount. The Chairman would meet with the Trustees of Heals to obtain agreement on the further provision of information on how it is planned the money will be spent and on how it actually has been spent.

**Action: Cllr Budgen**

159 PROGRESS REPORT ON COUNCIL'S s106 PROJECTS

There has been no action since the last meeting due to the current situation. Given the present lockdown Cllr Budgen agreed to check whether any extension to time limits on expenditure was feasible. In relation to this item Cllr Budgen also undertook to confirm the ownership of the boundaries of the Chippenham Road playing field.

**Action: Cllr Budgen**

160 TO CONSIDER A COUNCIL SUBMISSION INTO THE WC GREEN INFRASTRUCTURE SURVEY

Given the complexity of information requested by Wiltshire Council and the difficulties of achieving a comprehensive response in the present situation, it was agreed that all councillors should send Cllr Clogg examples of missing or incorrect information on the Wiltshire Council map of current distribution of green infrastructure within the parish, and proposals for improvements in line with the survey questions. Cllrs Clogg and Budgen will then collate a response to Wiltshire Council.

**Action: All Councillors + Cllr Clogg & Budgen**

161 TO RECEIVE VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES

Highways

Cllr Hatherell reported that the Parish Steward had been reassigned by Wiltshire Council for three weeks to work on pothole repairs. It is anticipated that he will return to normal duties in June or July: Cllr Hatherell will resubmit the task listing from the last meeting, detailed below

Milbourne – Clear blocked drains either side of the Bus Shelter

- Milbourne - Clear gulleys along C67 east of Tanners Bridge
- Burton Hill to Water Meadows - cut back & clear vegetation
- BT telephone exchange – clear fallen leaves and mud from the adjacent footpath
- Pavements through Corston to be swept as there remains a lot of loose gravel after the recent patching along the A429

The Clerk has contacted Mr Butler of Mill Lane with regard to the removal of the temporary fencing in the Chippenham Road playing field and the reseeded of the grass areas destroyed by vehicles in the Autumn of last year.

The meeting closed at 16:10

The date of the next virtual meeting is Wednesday 27<sup>th</sup> May 2020 at 1500 and if necessary 1545.

..... Chair ..... Dated