

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Extraordinary Council Meeting held on 16th April 2020 via Zoom video conference

Present: Cllrs Budgen, Hatherell, Hopkins, Merriman, Clogg, Briggs, Stephens, Jones and Edgley-Pyshorn

Apologies: Cllrs Payne, Cole, and Cllr Thomson (Wiltshire Council)

Public: No members of the public requested to join the meeting

137 DECLARATIONS OF INTEREST

There were no declarations of interest

138 PUBLIC QUESTION TIME

There were no public questions.

139 TO RECEIVE AND ADOPT THE MINUTES OF 26th FEBRUARY 2020

The minutes of the 26th February 2020 were adopted and signed as a true record and witnessed via the Zoom video.

140 TO RECEIVE PLANNING UPDATES AND REVIEW NEW APPLICATIONS

The council considered the following planning applications. Full comments submitted by the council can be viewed on-line at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
BP Garage, Crudwell Road, SN16 9JL	19/08152/FUL (13.03.20)	Continued objection but welcomed improved lighting proposal
Lawn Farm, Grange Lane SN16 0EP	19/10170/FUL (25.03.20)	No additional submission as consent already given
Arlingham, Foxley Road, SN16 0JF	20/01241/FUL (31.03.20)	No submission as consent already given
The Grange, Grange Lane, SN16 0EP	20/01241/FUL (31.03.20)	No objection
1 Lilybank, Milbourne, SN16 9JB	20/00957/FUL (25.03.20)	No objection
Burnt Heath Farm, Common Road, SN16 0HL	20/01056/FUL (27.03.20)	No objection
The Old Farm House Mill Lane, SN16 0HH	20/01351/FUL (31.03.20)	No objection
The Bungalow, Milbourne Lane, SN16 9JA	20/01404/FUL (06.04.20)	No objection
Stoneleigh, Milbourne, SN16 9JB	19/12058/FUL (30.03.20)	No objection
19 Milbourne Park, Milbourne, SN16 9JE	20/01994/FUL (20.04.20)	Objection

141 FINANCIAL REPORT

The bank statement showing balances of £12,816.51 was noted and signed as correct by the Chair. The Receipts and Payments accounts for the eleven months to 29th February 2020 were received and

approved. The Chair signed a List of Payments for Authorisation as per supporting invoices; Cllr Clogg, first authoriser, Cllr Budgen second authoriser.

Payment No.	Payee Details	Reason	Amount (£)
1	Riverside	Meeting room booking	6.00
2	M Heal	Burton Hill notice board refurbishment	135.01
3	idverde	Annual grass cutting	1001.75
4	Marina Cowan	Clerk March salary underpayment	13.40
5	Marina Cowan	ILCA training for Clerk	118.80
6	HMRC	Quarterly payment	148.00
		Total	£1422.96

142 TO RECEIVE REPORT #03.2 ON THE DISCUSSION POINTS COVERED DURING THE MEETING WITH LOXTON LAND

Cllr Budgen presented Report #03.2 and its contents were noted. It had been agreed to meet again once Loxton Land had had discussions with its client and a way forward identified. There were no questions on the report.
Action: Cllr Budgen

143 TO RECEIVE REPORT #03.3 ON THE REVIEW OF THE MALMESBURY NEIGHBOURHOOD PLAN

Cllr Budgen presented Report #03.3 and following a brief discussion the recommendation in the report was unanimously agreed. Cllr Budgen suggested another representative from the council should also be part of the review group to act as cover for Cllr Budgen; Cllr Edgley-Pyshorn volunteered and was duly elected.

144 TO CONSIDER IMPROVEMENT OR ENHANCEMENT SUGGESTIONS FOR LOCAL WC BUS SERVICES

Cllr Merriman proposed the reinstatement of elderly bus pass holders being able to use their passes from the beginning of the scheduled timetables to allow the elderly access to early medical and dental appointments as well as accessing other amenities. This suggestion was supported by council
Action: Cllr Budgen

145 TO CONSIDER A DATE FOR THE 2020 ANNUAL PARISH COUNCIL MEETING

It was proposed to postpone the Annual Parish Meeting in line with Government guidelines for this year and to hold it in 2021.

146 TO RECEIVE REPORT #03.4 REGARDING A LOCAL COMMUNITY RESPONSE TO THE COVID-19 SITUATION

Cllr Budgen presented Report #03.4. Following a constructive discussion, it was agreed that in order to assess the level of financial support the council might be prepared to offer the HEALS/MTC partnership additional information and clarifications were needed. Such information as how many parish council residents were being supported, what type of support was being received with figures, what other parish councils had residents being supported, what financial support had other parish councils offered for the support of their residents and information after the event as to how the money was spent. The item will be placed on the April agenda when this information will hopefully be available. It was agreed to place the HEALS/MTC poster on notice boards along with a clarifying note to be agreed by council.
Action: Cllrs Budgen, Briggs & Clogg

147 TO RECEIVE A VERBAL PROGRESS REPORT ON THE COUNCIL'S s106 RELATED COMMUNITY PROJECTS

In light of the current lockdown, it was agreed that the Clerk would seek clarification on time limits for a number of the council's s106 contributions.
Action: The Clerk

148 TO CONSIDER A COUNCIL SUBMISSION INTO THE WC GREEN INFRASTRUCTURE SURVEY

Wiltshire Council has extended the returns deadline to the 1st May and this item will be considered again at the April meeting. Cllr Clogg is leading on this and because of the complexity of the topic requested all councillors to carefully review the information that had been circulated previously to enable a submission to be formulated at the next meeting. **Action: All Councillors**

149 TO RECEIVE VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES

Highways

Cllr Hatherell reported that the Parish Steward had been reassigned by Wiltshire Council for three weeks to work on pothole repairs. It is anticipated that he will return to normal duties in April: Cllr Hatherell will resubmit the task listing from the last meeting, detailed below

Milbourne – Clear blocked drains either side of the Bus Shelter

- Milbourne - Clear gulleys along C67 east of Tanners Bridge
- Burton Hill to Water Meadows - cut back & clear vegetation
- BT telephone exchange – clear fallen leaves and mud from the adjacent footpath
- Pavements through Corston to be swept as there remains a lot of loose gravel after the recent patching along the A429

The meeting closed at 21:00

The date of the next virtual meeting is 22nd April 2020 at 1500 and if necessary 1545.

..... Chair Dated