

# ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

## Minutes of the Council Meeting held on 28<sup>th</sup> February 2024 at 19:00 in Crudwell Village Hall

**Present:** Cllrs Hatherell (Chair), Briggs, Clogg, Hopkins, Jones, Ingham, Merriman, Payne, Stephens and Smith (WC-Sherston Division)

**Public:** None present

113 APOLOGIES FOR ABSENCE

Cllrs Budgen and Maslin

114 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None

115 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None

116 TO ADOPT THE MINUTES OF THE MEETING ON THE 24<sup>th</sup> JANUARY 2024

The minutes of the meeting on the 24<sup>th</sup> January were adopted as a true record and signed accordingly.

117 TO RECEIVE REPORT #02.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Hatherell presented Report #02.1 and the council considered the following planning applications. Full comments submitted by the council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
Holkham House, Foxley Road, SN16 0JQ	PL/2024/00836	No objection
Cleeve Cottages, Rodbourne, SN16 0EZ	PL/2024/00003	No objection
1 Quarry House, Corston, SN16 0HJ	PL/2023/10870	Objection
Arches Farm, Arches Lane, SN16 0EJ	PL/2024/01463	No objection
Elchar, 15 Milbourne Lane, SN16 9JH	PL/2024/01693	No objection

Cllr Hatherell noted the Planning Appeal for application PL/2023/03758, 26 Milbourne Park, was dismissed.

118 FINANCIAL REPORTS

The RFO presented the accounts for the year to date; receipts and payments are within budget. The bank statement dated 31<sup>st</sup> January 2024 was noted and showed balances of £9,385.32 and £94,268.18 and matched the reconciliation statement. Cllr Hatherell signed the original bank statements as correct and evidence of verification.

The RFO presented the payments schedule, this was approved and Cllr Hatherell signed the list of payments for authorisation as per supporting evidence; Cllr Jones first authoriser, Cllr Clogg second authoriser.

Payments Schedule			
Payment No.	Payee Details	Reason	Amount (£)
1	The Community Heartbeat Trust (Solutions) Ltd	Replacement pads for Corston defibrillator	£140.34
2	Hathaway Gardenscapes Ltd	Waste collection January 2024	£302.40
3	R J & S H Mellowes	Reimb. Norton 360 subscription renewal	£34.99
4	Hathaway Gardenscapes Ltd	Grass cutting - both playing fields	£168.00
5	Hathaway Gardenscapes Ltd	Waste collection February 2024	£302.40
		<b>TOTAL</b>	<b>£948.13</b>

**Action: Cllrs Jones & Clogg**

119 TO RECEIVE A VERBAL REPORT ON A REVIEW OF THE SCOPE OF THE INTERNAL AUDIT

Cllr Briggs reported that the internal auditor is happy to act on the Council's behalf again this year and all agreed for him to continue as before.

120 TO REVIEW THE ASSET REGISTER FOR THE YEAR ENDING 31<sup>st</sup> MARCH 2024

The RFO presented the asset register. The value of the street furniture is below the insurance declared value figure of £60,000. The declared value of the playground equipment will need to be increased once the figure for the new equipment at Rodbourne Road playing field is known. Cllr Briggs stated the figure to be taken from general reserves to earmarked reserves is £2638. He proposed this figure be transferred before 31<sup>st</sup> March 2024, this was seconded by Cllr Clogg. **Action: Clerk**

121 TO RECEIVE REPORT #02.2 TO CONSIDER APPROVAL OF UP TO £200 FOR THE MAINTENANCE OF THE MECHANICAL BRUSH CUTTER USED BY THE LOCAL NATURE RESERVE VOLUNTEERS

Cllr Briggs presented Report #02.2 inviting the council to agree a sum of up to £200 from the council's General Reserve to service the brushcutter. This was unanimously agreed. **Action: Clerk**

122 TO RECEIVE REPORT #02.3 TO CONSIDER APPROVAL OF UP TO £2.5K TO PURCHASE A MAINS POWERED SID TO REPLACE THE VARIABLE SPEED INDICATOR (VSI) IN CORSTON

Cllr Jones presented Report #02.3 inviting the council to agree to replace the Variable Speed Indicator (VSI) at the southern end of Corston with a Speed Indicator Device (SID). WC has confirmed that it has no objection to the current unit being removed and for the council to use the existing post. It has proposed a fixed wire installation, which Milestone will undertake. It was unanimously agreed to purchase a mains powered Evolis SID device at a cost of up to £2500. **Action: Clerk**

123 TO NOTE THE REJUVENATION OF THE JOINT NEIGHBOURHOOD PLANNING WORKING PARTY

Cllr Smith reported that the Malmesbury Neighbourhood Plan has been stalled for a year. The WC plan has now gone through, so the MNP can now be updated and this process is continuing with the 3 parishes.

124 TO CONSIDER A HOUSEHOLDER REQUEST FOR THE DIVERSION OF MALW 86

Details of the proposal being considered by Wiltshire Council for the diversion of part of the legal route of Bridleway 86 were circulated prior to the meeting. Cllr Hopkins reported that the footpath has been diverted for years and the requested change is to what it has been in practice. Councillors unanimously gave consent to the proposal. **Action: Clerk**

125 TO RECEIVE VERBAL REPORTS ON HIGHWAYS, FOOTPATHS, PATIENTS PARTICIPATION GROUP, PERSONNEL COMMITTEE, FINANCE COMMITTEE, PROJECTS WORKING PARTY & WEBSITE WORKING PARTY

**Highways**

The Parish Steward has been asked to clean and sweep up Corston pavements, but it has not proved possible to tie this in with the sweeper to get rid of the waste. He has cleared cleaned the signs on the

bypass near the Blicks Hill crossing. He has checked the potholes at Truckle Bridge and Common Road and plans to bring a lot of tarmac to fill these but is of the opinion that more work is needed there. The gully sucker is due in the parish next week and will be asked to clear various gulleys in Milbourne and along Grange Lane.

**Playing Fields**

Cllr Hatherell reported that the playing fields were looking tidy and a good job done of the grass cutting.

**Footpaths**

Cllr Clogg reported that the 41m path at Cowbridge is likely to be resurfaced at the end of April. The clerk met with a fencing contractor who provided a verbal quote to take down the posts and then reinstate after the planned works, however he suggested that it would be more cost effective to just take the wire off the posts. The path contractor agrees. This would be a cheaper option than closing the path. Dependent on cost, a second quote may be needed.

**Patients Participation Group**

Cllr Ingham attended this month's PPG meeting and reported that:

- PATCHS will soon be in operation, enabling patients to book routine appointments up to 2 weeks in advance.
- The Wiltshire POD is closing and the surgery is working on moving to the NHS App for patients to order their repeat prescriptions. Information can be found on the surgery website.
- Talks are still ongoing regarding Sherston Surgery.
- The surgery should be able to cope with the additional planned housing for Malmesbury and the surrounding villages as additional funding is made available to the surgery when the patient list increases.
- Boots the chemist at the surgery is at present up for sale and a possible buyer is in negotiations.
- There will be a designated room for people with suspected measles. This will be accessible from the car park to ensure infected patients do not use the main areas of the practice. The surgery is offering the measles vaccine for patients aged between 25-55 who do not think they have had the MMR vaccine.
- Most pharmacists have signed up to the Pharmacy first scheme and will be able to provide advice and guidance on 7 different ailments: coughs, colds and sore throats; eye conditions; stomach upsets; skin conditions; allergies; aches and pains; common drugs and vitamins.

The clerk was asked to upload the minutes to the website.

**Personnel Committee – no report**

**Finance Committee - no report**

**Projects Working Party**

Cllr Briggs gave an update on the request for quotes for new equipment at Rodbourne Road playing field. Feedback from companies via the clerk has been that 4 weeks is too tight a turnaround for quotes and he proposed extending the deadline to 8<sup>th</sup> April, an extra 3 weeks. All agreed.

Cllr Briggs also reported that Malmesbury Town Council had been in contact regarding the A429 crossing at Blicks Hill and suggested Cllrs Budgen and Briggs meet with some of their councillors to agree proposals to Highways to improve safety. All agreed.

**Website Working Party – no report**

The meeting closed at 19:42

The next meeting will be held at 19:00 on Wednesday 27<sup>th</sup> March 2024 at Crudwell Village Hall.

..... Chair

..... Dated