

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 24th January 2024 at 19:00 in Crudwell Village Hall

Present: Cllrs Budgen (Chair), Hatherell (Vice Chair), Briggs, Clogg, Hopkins, Jones, Ingham, Maslin, Merriman, Payne and Smith (WC-Sherston Division)

Public: Three present.

113 APOLOGIES FOR ABSENCE

Cllr Stephens

114 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None

115 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None

116 TO ADOPT THE MINUTES OF THE MEETING ON THE 12th DECEMBER 2023

The minutes of the meeting on the 12th December were adopted as a true record and signed accordingly.

117 TO RECEIVE REPORT #01.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #01.1 and the council considered the following planning applications. Full comments submitted by the council can be viewed online at Wiltshire Council under the relevant application reference.

| Site | Reference | Comments |
|--|---------------|----------------------------|
| Land west of Milbourne | PL/2023/04996 | Objection |
| Land to north of Whychurch Farm & south of Filands | PL/2023/08687 | Objection |
| Home Farm, Burton Hill | PL/2023/10426 | Objection |
| Nurden's Garden Centre, Festival Way | PL/2023/10983 | Withdrawn by applicant |
| 1 Quarry House, Corston | PL/2023/10870 | No objection, with comment |
| Gauzebrook, Rodbourne | PL/2023/11164 | No objection |
| Land to the N of Stonelea, Mill Lane | PL/2023/10682 | No objection |
| Land at Mill Lane, Corston | PL/2023/10684 | Objection |
| Home Farm, Burton Hill | PL/2023/10427 | Objection |

Action: Clerk

118 FINANCIAL REPORTS

Cllr Briggs presented the accounts for the year to date; receipts and payments were within budget. The bank statement dated 2nd January 2024 was noted and showed balances of £10,718.96 and £94,268.18 and matched the reconciliation statement. Cllr Hatherell signed the original bank statements as correct and evidence of verification.

The 2023-24 Quarter 3 Transparency Code was presented and approved; Clerk to upload to the website. Cllr Briggs presented the payments schedule, 5 payments were approved and Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Clogg first authoriser, Cllr Jones second authoriser.

Payments Schedule

| Payment No. | Payee Details | Reason | Amount (£) |
|-------------|---|---|----------------|
| 1 | DF & KJ Briggs | Reimbursement Clerk Christmas gift | £49.49 |
| 2 | Idverde | Payment of revised invoices for grass cutting and bin collections | £473.63 |
| 3 | Crudwell village hall | Hall hire Jan - Mar 2024 | £60.00 |
| 4 | Idverde | VAT Payment on invoice No 10900547 | £16.52 |
| 5 | Installation of Milbourne defibrillator | JJM Electrical Contractors | £252.00 |
| | | TOTAL | £851.64 |

Action: Cllrs Clogg & Jones & Clerk

- 119 TO CONSIDER FURTHER UNFORESEEN ADDITIONAL COSTS FOR THE 41M PATH AT COWBRIDGE

The council has recently been informed that the closure of a Right of Way requires 8-12 weeks notice and the payment of £1830 to Wiltshire Council. The erection of the new fence has meant that the affected part of footpath 17 would need complete closure during the planned improvement works. Discussions are currently taking place with the contractor and landowner to consider possible alternate options. Cllr Clogg will report back to council at the February meeting.

Action: Cllr Clogg

- 120 TO NOTE REPORT #01.2 ON THE LOCAL HIGHWAYS AND FOOTPATH IMPROVEMENT GROUP MEETING OF 16TH JANUARY 2024

The report was noted.

- 121 TO CONSIDER REPORT #01.3 ON INFORMATION FROM THE WC PROCUREMENT MANAGER

Cllr Briggs presented the report setting out a revised tendering process for higher value works. He proposed acceptance which was seconded by Cllr Ingham and supported by all present. Cllr Hopkins reminded council that once the NALC advice on the impact on local council standing orders was received, the relevant council orders would need revision in the light of this change.

Action: Cllr Briggs and Clerk

- 122 TO CONSIDER AN MHIR AT THE JUNCTION OF THE A429 AND COMMON RD, CORSTON

Two members of the public spoke in support of this request for a highway improvement at this junction. Their request included the proposal of mirrors to improve sight-lines. Cllr Budgen explained the process for improvement requests being considered (via the LHFIG) and both he and Cllr Smith reported that mirrors had not been supported by Wiltshire Council in the past. However, the council resolved to support the request and its consideration by LHFIG to explore possible mitigations at this dangerous junction.

Action: Cllr Budgen and Clerk

- 123 TO CONSIDER AN MHIR AT THE PRIORY ROUNDABOUT ZEBRA CROSSING

Cllr Smith introduced this item which found strong support within the council. Due to its position close to the roundabout greater visibility of the crossing was needed to improve driver awareness of its existence and potential use by pedestrians. The council resolved to support the request and its consideration by the LHFIG.

Action: Cllr Budgen and Clerk

- 124 TO CONSIDER AN MHIR ALONG THE C67, MILBOURNE

It was noted that a traffic survey would need to identify whether Speed Indicator Devices (SIDs) would be appropriate along this stretch of road. The council resolved to request a traffic survey and to pass the issue to the LHFIG in the meantime.

Action: Cllr Budgen and Clerk

125 TO RECEIVE VERBAL REPORTS ON HIGHWAYS, FOOTPATHS, PATIENTS PARTICIPATION GROUP, PERSONNEL COMMITTEE, FINANCE COMMITTEE, PROJECTS WORKING PARTY & WEBSITE WORKING PARTY

Highways

Requests for Parish Steward tasks to be passed to Cllr Hatherell.

Playing Fields

The regular monthly check of the fields and play equipment had taken place and all is in order. A further grass cut will take place if conditions allow.

Footpaths – no report

Patients Participation Group

The group has not met but Cllr Ingham reported that a GP will attend some meetings.

Personnel Committee – no report

Finance Committee - no report

Projects Working Party – Cllr Briggs continues to try and interest Lea and Cleverton Council in a joint tree planting initiative

Website Working Party – no report

The meeting closed at 20:30

The next meeting will be held at 19:00 on Wednesday 28th February 2024 at Crudwell Village Hall.

..... Chair

..... Dated