

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 23rd August 2023 at 19:00 in Crudwell Village Hall

Present: Cllrs Budgen (Chair), Hatherell (Vice Chair), Briggs, Clogg, Hopkins, Jones, Maslin, Merriman, Payne, Stephens and Smith (WC-Sherston Division).

Public: None

52 APOLOGIES FOR ABSENCE

Cllr Ingham.

53 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None.

54 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None.

55 TO ADOPT THE MINUTES OF THE MEETING ON THE 26th JULY 2023

The minutes of the meeting on the 26th July were adopted as a true record and signed accordingly.

56 TO RECEIVE REPORT #08.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #08.1 noting that applications PL/2021/05209 & PL/2022/02062 - Land South of Filands & Land at Filands Road/Jenner Lane have been conjoined and will be determined at an Appeal Hearing on the 13th September. Application PL/2023/00958, an improved integrated master plan proposal for the two sites, remains under determination with Wiltshire Council. Cllr Smith reported that application 20/08618/FUL - Land west of A429 (Crudwell Road), North of Malmesbury for a solar farm had been approved by WC's Strategic Planning Committee. The council considered the following planning application. Full comments submitted by the council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
Parsloe Farm, Rodbourne, SN16 0EU	PL/2023/06137	No objection

A late application for Orchard House, Filands, ref PL/2023/03031 was received after the publication of the agenda. It was a resubmission of a previous application with only minor amendments hence the council, as previously, agreed to submit no objection.

Cllr Budgen reported the Wiltshire Local Plan was out for public review and comment and there is a drop-in session at Malmesbury Library on Monday 9th October from 1500 to 2000 for the public to ask questions and get informed. The council's Neighbourhood Planning Committee were encouraged to attend. Cllr Smith was asked to chase up the enforcement issue for land opposite Bridleway House, Corston. Cllr Briggs reported there were 70 comments on the Wiltshire planning website regarding the land west of Milbourne application, none were in support. **Action: Cllr Smith & Clerk**

57 FINANCIAL REPORTS

The RFO presented the accounts for the year to date; receipts and payments are within budget. The bank statement dated 31st July 2023 showing balances of £25,983.78 and £43,893.34 was noted and matches the reconciliation statement. This month the council has received tranche 2 of 3 CIL payments for land to the east of Storey Mews. Cllr Hatherell signed the original bank statements as correct and evidence of verification.

The RFO presented the payments schedule, this was approved and Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Jones first authoriser, Cllr Stephens second authoriser. The clerk reported that the easterly Corston bus shelter had been damaged following a road traffic accident, this has been reported to the insurers and a quote for repairs requested.

Payments Schedule			
Payment No.	Payee Details	Reason	Amount (£)
1	Reformation Limited	Replacement bench Foxley/Common Rd	£534.00
2	Mr Peter J Hatherell	Jubilee clips to fit speed sign at Burton Hill	£13.39
3	Foxley Road Nurseries	Remedial work/supports for May Tree	£78.00
4	Timothy W. Cowley	Replacing pane in Corston telephone box	£104.00
5	Timothy W. Cowley	Removing broken bench Foxley/Common Rd	£70.00
6	Glasdon UK Limited	Waste bin for Arches Lane	£214.97
7	Idverde Limited	Waste collection - August 23	£99.10
		TOTAL	£1113.46

Action: Cllrs Jones & Stephens

58 TO REVIEW AND UPDATE THE COMMUNITY EMERGENCY PLAN

Cllr Clogg recommended implementing preparatory steps in response to an emergency i.e. a communication plan identifying local networks and key people who would be willing to help with suitable vehicles. This information would be held by local co-ordinators. It was agreed a request for volunteers could be included on the website and newsletter. Cllr Clogg will circulate a draft update summarising the preparatory steps for approval.

Action: Cllr Clogg

59 TO CONSIDER A MINOR HIGHWAY IMPROVEMENT REQUEST FOR BURTON HILL ON THE A429

As significant numbers of drivers continue to exceed the 30mph speed restriction along this stretch of road the council agreed to support this request, and to ask for a traffic survey (metro count) to provide data to consider suitable solutions.

Action: Clerk

60 TO CONSIDER A MINOR HIGHWAY IMPROVEMENT REQUEST FOR SWINDON ROAD ON THE A4042

Complaints have been received from numerous residents along this stretch of road regarding the narrowness of the pavement and the speed of traffic. It was agreed to support the request and forward it to the LHFIG for consideration and possible further action.

Action: Clerk

61 TO CONSIDER THE VEGETATION CLEARANCE ALONG COWBRIDGE PERMISSIVE PATH

Cllr Budgen reported that a second quotation of £323 plus VAT had been received from another contractor and this was accepted by the council. It was agreed that vegetation clearance is probably required twice a year.

Action: Clerk

62 TO CONSIDER THE GROUNDWORK TO RODBOURNE ROAD PLAYING FIELD

Cllr Budgen reported that the groundwork contractors had been back in touch advising that the levelling and seeding should ideally be done together in the spring. Cllr Hopkins expressed strong concerns regarding the delayed start as the information shared at the June meeting was that the work would begin in a 'reasonable time'. He also pointed out that firm's demand for an initial 15% deposit and a further 20% payment 5 weeks prior to the job start are included in their terms and conditions. Cllr Budgen stated it was regrettable the timing was less than ideal however this provides the opportunity to prepare an agreed specification and to go out to tender. Cllr Briggs will agree a date and request this be listed on the deposit invoice. Cllr Hatherell will notify the farmer accordingly. Cllr Hopkins requested that for future projects the names of the companies be revealed to councillors to enable them to research them.

Action: Cllrs Briggs & Hatherell

63 TO RECEIVE VERBAL REPORTS ON HIGHWAYS, FOOTPATHS, PATIENTS PARTICIPATION GROUP, PERSONNEL COMMITTEE, FINANCE COMMITTEE, PROJECTS WORKING PARTY & WEBSITE WORKING PARTY

Highways

This month the parish steward has been asked to clean the phone box and clear drains in Milbourne, cut back weeds at Truckle Bridge and strim behind the noticeboard & bus stop in Corston. Cllr Hatherell has ordered additional bags of salt and will hire a van for them to be collected on 6th October.

Cllr Budgen reported on-going delays with a number of the council's highway projects due to the continued absence through illness of the local Highway engineer. It was agreed to move forward with the purchase and installation of the grit bins for Radnor Close and Monk's Park as agreed at the February council.

Cllr Budgen reported that a meeting with residents, along with the local councillor Roger Stephens, had been held at Sir Bernard Lovell Road regarding both parking issues and unlawful obstruction of the highway. Cllr Budgen had subsequently contacted WC to seek an increase in the frequency of enforcement officer visits to the location. In addition, he had contacted the police to ask for action to prevent instances of obstruction of the highway. A warning notice has already been issued to one vehicle. Cllr Budgen has asked a local PCSO to attend the next meeting to brief the council on these matters.

Action: Cllr Hatherell & Clerk

Playing Fields

The regular checks of both playgrounds had taken place and were found to be in good order. The annual RoSPA inspection is due shortly. The grass in both playing fields needs cutting.

Footpaths – no report

Patients Participation Group

Cllr Ingham will send minutes of the recent AGM to the clerk to upload to the website.

Personnel Committee – no report

Finance Committee – no report

Projects Working Party

Cllr Briggs reported that the council would be able to borrow a scarifier free of charge for a weekend to prepare the verge in Milbourne for wilding, so the only cost would be the fuel. A quote to resurface the existing path near the weir in Cowbridge is anticipated. Cllrs Clogg and Merriman cleared some of the books from the phone box in Milbourne in readiness for the defibrillator to be fitted.

Website Working Party – no report

The meeting closed at 20:13

The next meeting will be held at 19:00 on 27th September 2023 at Crudwell Village Hall.

..... Chair

..... Dated