

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 26th July 2023 at 19:00 in Crudwell Village Hall

Present: Cllrs Budgen (Chair), Hatherell (Vice Chair), Briggs, Clogg, Hopkins, Ingham, Jones, Maslin, Merriman, Payne and Smith (WC-Sherston Division).

Public: 18 present.

41 APOLOGIES FOR ABSENCE

Cllr Stephens.

42 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None.

43 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None.

44 TO ADOPT THE MINUTES OF THE MEETING ON THE 28th JUNE 2023

The minutes of the meeting on the 28th June were adopted as a true record and signed accordingly.

45 TO RECEIVE REPORT #7.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #07.1 noting that application PL/2023/03758, retrospective proposal for a car port at Milbourne Park, had been refused. The Council considered the following planning applications. Full comments submitted by the Council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
The Bungalow, Milbourne, SN16 9JA	PL/2023/05301	No objection
1 Milbourne Park, Milbourne, SN16 9JE	PL/2023/04545	No objection
Land West of Milbourne	PL/2023/04996	Objection
Home Farm, Burton Hill, SN16 0EW	PL/2023/05640	Objection

A number of Milbourne residents were in attendance and raised the following concerns regarding planning application PL/2023/04996:

- The site is in open countryside
- Local infrastructure; including health and education; is already under severe strain
- The proposed access directly onto a 60mph road is dangerous
- The size and type of development is completely out of character for the small village of Milbourne
- The site is liable to flooding

Cllr Budgen reported the response from WC to the 2022 pre-application request from Miller Homes had advised the company not to proceed with the application as it was likely to be refused. The response had also provided a comprehensive list of the reasons for a potential refusal. Cllr Budgen informed the meeting that the main points from the response were included in Report #07.1, available in the 'Meetings' section of the parish council's website for July. He acknowledged the Malmesbury Neighbourhood Plan does not now carry the same planning weight as it did when 'made' in 2015 as WC currently does not have a 5-year land supply. Cllr Smith said the MNP is now 8 years old and applications often get approved on appeal. However, Malmesbury has delivered significantly more than its current target allocation of houses. The recently published WC draft Local Plan up to 2038 proposes that no more new houses other than those already in the pipeline are needed in the Malmesbury Neighbourhood Area, so this information should provide a robust defence against the application. Cllr Smith stated he would call the application to the Northern Area Planning Committee for determination. Following the debate Cllr Budgen indicated the parish council would submit a strong objection. It would be helpful if as many submissions as possible were made which should be based on planning points. All those present at the meeting indicated their objection to the application. **Action: Cllr Smith**

46 TO RECEIVE REPORT #07.3 TO CONSIDER THE PROVISION OF A DEFIBRILLATOR IN MILBOURNE

Cllr Briggs explained that late information had been received regarding the defibrillator. The figure listed in point 4.1 of Report #07.3 has now reduced to £1980. Malmesbury League of Friends will donate £1500. The anticipated installation cost of £500 has also considerably reduced as the Masonic Lodge has pledged a donation. The cost implication to the council may therefore be as low as £480. Thanks were extended to Ray Sanderson for his help and to Councillors Hatherell and Maslin. The council agreed to the expenditure.

47 FINANCIAL REPORTS

The RFO presented the accounts for the year to date; receipts and payments are within budget. The bank statement dated 30th June 2023 showing balances of £31,794.90 and £43,893.34 was noted and matches the reconciliation statement. Cllr Hatherell signed the original bank statements as correct and evidence of verification.

The RFO presented the payments schedule, this was approved and Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Clogg first authoriser, Cllr Jones second authoriser.

The 2023-24 Quarter 1 Transparency Code was presented and approved; clerk to upload to the website.

Payments Schedule			
Payment No.	Payee Details	Reason	Amount (£)
1	HM Revenue & Customs	Employee tax Qtr 1 2023-24	£64.20
2	Carer Support Wiltshire	Donation to Malmesbury based Care Café	£100.00
3	Wiltshire Citizens Advice	Donation to Wiltshire Citizens Advice	£150.00
4	Crudwell Village Hall	Hire of village hall 3rd qtr 2023 (Jul, Aug, Sep)	£60.00
5	Idverde Limited	Waste collection - July 23	£99.10
6	Malmesbury Town Council	Withdrawal agreement JBC 5th year	£1,500.00
7	The Community Heartbeat Trust	Milbourne defibrillator	£1,980.00
		Total	£3953.30

Action: Clerk, Cllrs Stephens & Clogg

48 TO REVIEW AND UPDATE THE COMMUNITY EMERGENCY PLAN

This will be an agenda item for the August meeting.

Action: Clerk & Cllr Clogg

49 TO RECEIVE REPORT #07.2 ON THE LHFIG MEETING OF THE 26th JUNE

Cllr Budgen presented report #07.2 and reported that he had received an update from Highways regarding the proposed road marking and signage scheme at Southside Close, Corston confirming that the total cost of the scheme would be around £1600 so the contribution required from the parish council would be 30% of this - £480. It is not possible to move the northern sign and markings as it would be too far away from the crossing location at Southside Close and would not comply with Traffic Signs Regulations. The council agreed to a slightly amended proposal, with the northern warning sign moved to the western side of the carriageway due to the complications with the covered ditch. Cllr Budgen will confirm to Wiltshire Highways that this is acceptable.

Action: Cllr Budgen

50 TO CONSIDER ANOTHER CONTRACTOR TO CLEAR THE VEGETATION ALONG COWBRIDGE PERMISSIVE PATH

Cllr Budgen reported that one quote had been received and a second anticipated next week to undertake this work.

51 TO RECEIVE VERBAL REPORTS ON HIGHWAYS, FOOTPATHS, PATIENTS PARTICIPATION GROUP, PERSONNEL COMMITTEE, FINANCE COMMITTEE, PROJECTS WORKING PARTY & WEBSITE WORKING PARTY

Highways

Cllr Hatherell reported that the parish steward has been asked to cut back vegetation on the splays at Burton Hill and Filands, the Blicks Hill crossing and at Town Bridge. He has also been asked to undertake weed clearing at Sir Bernard Lovell Road. Cllr Hatherell will undertake an audit of the salt

bins in the parish in preparation for winter and will also complete the Parish Emergency Assistance Scheme (PEAS) form for additional bags of salt that will need collecting. **Action: Cllr Hatherell**

Playing Fields

The regular checks of both playgrounds have taken place and were found to be in good order. The annual RoSPA inspection is due in September. At a recent meeting with the grounds contractors, Cllr Hatherell requested to be provided with a schedule of planned works going forward and to be kept fully informed when there were changes to this; adherence to the schedule will be monitored. A revised invoice for grass cutting is anticipated next week.

Footpaths

Cllr Hopkins reported that the stile on MALW32 had been promptly repaired and it was agreed he should send a letter of thanks. **Action: Cllr Hopkins**

Patients Participation Group

Cllr Ingham reported that the Annual General Meeting of the Patients' Participation Group will be held at Malmesbury Primary Care Centre at 7 pm on Tuesday 8th August. All patients of Malmesbury Primary Care Centre are welcome to attend.

Personnel Committee – no report

Finance Committee – no report

Projects Working Party

The bench on the area of grass at Common Road is broken and it was agreed this should be replaced together with a fixing kit. Cllr Briggs reported that SIDs were now in place at Corston and Burton Hill. It is hoped proposals for bus shelters and the rewilding of a verge will be brought to council next month.

Website Working Party – no report

The meeting closed at 20:17

The next meeting will be held at 19:00 on 23rd August 2023 at Crudwell Village Hall.

..... Chair

..... Dated