

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 25th October 2023 at 19:00 in Crudwell Village Hall

Present: Cllrs Budgen (Chair), Hatherell (Vice Chair), Briggs, Jones, Ingham, Merriman, Payne and Stephens

Public: None

75 APOLOGIES FOR ABSENCE

Cllrs Clogg, Hopkins, Maslin, and Smith (WC-Sherston Division).

76 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None.

77 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None.

78 TO ADOPT THE MINUTES OF THE MEETING ON THE 27th SEPTEMBER 2023

The minutes of the meeting on the 27th September were adopted as a true record and signed accordingly.

79 TO RECEIVE REPORT #10.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #10.1 noting application PL/2023/05640 had been refused on a technical irregularity and permission in principle had been granted for PL/2023/08492. The Council considered the following planning applications. Full comments submitted by the Council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
Annex to rear of Brookside Cottage, Mill Lane, Corston, SN16 0HH	PL/2023/08255	Objection
Annexe, Old Coach House, Rodbourne, SN16 0ES	PL/2023/08494	Objection

80 FINANCIAL REPORTS

The RFO presented the accounts for the year to date; receipts and payments are within budget. The bank statement dated 29th September 2023 was noted and showed balances of £66,674.51 and £44,010.95 and matched the reconciliation statement. Cllr Hatherell signed the original bank statements as correct and evidence of verification. This month £1500 has been received from Malmesbury League of Friends as a contribution towards the Milbourne defibrillator.

The RFO presented the payments schedule, this was approved and Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Stephens first authoriser, Cllr Jones second authoriser.

Payments Schedule			
Payment No.	Payee Details	Reason	Amount (£)
1	Franklin's Garden Supplies	Creating wildflower verge in Milbourne	£480.00
2	Timothy W. Cowley	Repairs to Corston bus shelter	£593.00
3	Crudwell Village Hall	Hall hire 4th Qtr: Oct-Dec 2023	£60.00
4	D F & K J Briggs	Grass & flower seed, notice board magnets	£322.76
5	R J & S H Mellowes	Reimb. mobile phone repair, case & paper	£89.74
6	Idverde Limited	Waste collection - October 23	£99.10
7	Playsafety Ltd	Annual safety inspection of play areas	£184.20
		TOTAL	£1828.80

The 2023-24 Quarter 2 Transparency Code was presented and approved; clerk to upload to the website.

Action: Cllrs Stephens, Jones & Clerk

81 TO CONSIDER A FIRST DRAFT OF THE 2024/25 BUDGET

The RFO and Cllr Briggs, Chair of Finance, led the discussion on this item, indicating where savings could be made and the reasons for increased costs. It was agreed councillors would review the draft budget over the next month and send any comments to the RFO or Cllr Briggs in order for it to be finalised at the November meeting.

Action: All

82 TO CONSIDER AN UPDATED VERSION OF THE COMMUNITY EMERGENCY PLAN

Cllr Hatherell presented issue 6 of the plan and, with 2 minor amendments, proposed this be accepted with a review date of November 2024; this was seconded by Cllr Budgen and agreed.

Action: Cllr Hatherell

83 TO RECEIVE REPORT #10.2 TO RESURFACE THE 41M FOOTPATH FROM THE WEIR AT COWBRIDGE TO THE PERMISSIVE PATH

Cllr Budgen presented the report. It was not necessary to invoke Finance Standing Order 15.2 as three quotations had been received. He proposed the council accept the quote of £4320 from Company A, that went into greater depth and made helpful recommendations; the project would be funded from the council's CIL contributions. This was seconded by Cllr Hatherell and all agreed. Cllr Hatherell will liaise with the local landowners when a start date is confirmed.

Action: Cllr Hatherell and Clerk

84 TO RECEIVE REPORT #10.3 TO CONSIDER THE PURCHASE OF ADDITIONAL SID DEVICES

Cllr Jones presented the report to invite the council to approve the purchase of two additional SID devices for deployment along the B4042 Swindon Road. Data reports obtained from the other two recently installed SIDs in the parish, coupled with visual observations from local residents, indicate that the devices have been successful in encouraging drivers to adhere to the speed limit. The data from these devices can be formatted and sent to Wiltshire Police in order to participate in the countywide initiative to increase 'hot spot' police enforcement activity. Cllr Merriman proposed Option 3.2 be accepted, to support the purchase and deployment of two Evolis SIDs, and posts if required, along the B4042, subject to obtaining WH approval on siting, for an amount up to £7K including VAT. This was seconded by Cllr Ingham and all were in favour.

85 TO RECEIVE AND NOTE REPORT #10.4 ON THE LHFIFG MEETING ON THE 2ND OCTOBER

Cllr Budgen presented the report detailing updates on the status of issues within the parish. He reported that the road marking and signage scheme at Southside Close, Corston was close to being implemented. The Wiltshire Highways maintenance team are due to cut back vegetation from the footpath along the B4042 from The Knoll running eastwards. Following a site visit it had been agreed that no waiting restrictions would be pursued at the far end of Sir Bernard Lovell Road to solve the obstruction of the highway by unlawfully parked vehicles preventing householder vehicle access. The various issues at Filands will be picked up by Highways Development Control during the determination process of the planning application from Bloor Homes.

86 TO CONSIDER A CONTRIBUTION OF UP TO £1K TO ESTABLISH NO WAITING RESTRICTIONS AS PER LHFIFG PROJECT 7-23-12

Cllr Budgen reported the council's contribution towards the consultation and implementation of the Traffic Order to establish the no waiting restrictions at Sir Bernard Lovell Road amounted to £1000. He suggested this could be funded from general reserves. Cllr Budgen proposed this expenditure be approved, which was seconded by Cllr Merriman and all agreed.

87 TO CONSIDER THE CLOSURE OF THE SHERSTON SURGERY AND THE INTEGRATION OF ITS SERVICES INTO THE PRIMARY CARE CENTRE, BURTON HILL

Cllr Budgen provided some brief background information to the decision by the Bath and North East Somerset Swindon and Wiltshire Integrated Care Board and the Integrated Care Partnership to close the Sherston Surgery and integrate its services into the PCC at Burton Hill. This decision was roundly criticised by all members of the council for numerous serious shortcomings to patient care, and a proposed statement of objection was agreed. It was agreed that the clerk should send this strong objection to the Bath and North East Somerset Swindon and Wiltshire Integrated Care Board and the Integrated Care Partnership.

Action: Clerk

88 TO CONSIDER A RESPONSE INTO THE WILTSHIRE LOCAL PLAN TO 2038 CONSULTATION

Members from the council's Neighbourhood Planning Working Party attended the Wiltshire Council Local Plan Consultation drop-in event on 9th October. The Local Plan is being consulted under Regulation 19 which means that the only considerations are – is the Plan properly prepared, is the Plan justified, is the Plan effective and is the Plan consistent with national policy. Some attendees expressed a view that it should have been consulted under Regulation 18 which would have permitted comment on the detail within the Plan. Cllr Budgen explained that a new concept – reserve sites - had been included in the Plan with which some attendees strongly disagreed; Malmesbury had been allocated one of these sites. It was agreed that this council should broadly try to adopt similar responses to those of the other two councils

involved in the existing Neighbourhood Plan. To that end Cllr Budgen will liaise accordingly and circulate a draft submission for agreement ahead of the deadline for responses of 22nd November.

89 TO RECEIVE VERBAL REPORTS ON HIGHWAYS, FOOTPATHS, PATIENTS PARTICIPATION GROUP, PERSONNEL COMMITTEE, FINANCE COMMITTEE, PROJECTS WORKING PARTY & WEBSITE WORKING PARTY

Highways

This month the parish steward has washed the bus shelters in Milbourne, cleared weeds and strimmed the grass at the village gates. He cleared pavements in Corston towards Common Road, strimmed behind the bus stop and noticeboard. He cleared leaves from the pavement at Truckle Bridge, however the mechanical sweeper needs to be booked to complete the job. It was requested that the blocked drains be cleared from Grange Lane to Rodbourne. The gully clearance team have been asked to clear near Stratton Villas, Milbourne.

Cllr Hatherell thanked those who had helped with the salt collection. The defibrillator pads for the Corston device need to be replaced; this is in hand. The repairs to the Corston bus shelter have been completed to an excellent standard.

Playing Fields

The regular checks of the fields and play equipment have taken place. The recent RoSPA inspections identified minor issues. Cllr Hatherell will provide a written report with the recommendations. The grass at both playing field locations needs a final cut.

Footpaths

Although a quotation had been accepted for the vegetation clearance along Cowbridge permissive path in August, this work has not been carried out so the council agreed to withdraw its acceptance of the quotation. It was agreed this work needed doing urgently and owing to these exceptional circumstances all agreed, but outside regulations, to accept a quote of £580 from another contractor. **Action: Clerk**

Patients Participation Group – no report

Personnel Committee – no report

Finance Committee - no report

Projects Working Party

Cllr Briggs reported that the official handover from Malmesbury League of Friends to the council, of the Milbourne defibrillator dedicated to former local resident Phil Rice, would take place at 11am on Wednesday 1st November.

Website Working Party – no report

The meeting closed at 20:46

The next meeting will be held at 19:00 on 22nd November 2023 at Crudwell Village Hall.

..... Chair Dated