

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 28th April 2021 via Zoom video conference

Present: Cllrs Budgen, Hatherell, Briggs, Cole, Edgley-Pyshorn, Hopkins, Jones, Merriman, Payne, Stephens and Thomson (WC)

Public: Two present

155 APOLOGIES FOR ABSENCE

Cllr Clogg

156 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None.

157 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None.

158 TO ADOPT THE MINUTES OF THE MEETING ON THE 24th MARCH 2021

The minutes of the meeting on the 24th March 2021 were adopted as a true record and signed accordingly.

159 TO RECEIVE REPORT #04.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #04.1. He also gave an update on the issue raised at the last meeting regarding the structure being erected behind the Cowbridge Estate. The Enforcement Officer advised that planning permission is required and that the owners have been advised to demolish it or apply for retrospective planning permission.

The Council considered the following planning applications. Full comments submitted by the Council can be viewed on-line at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
Land west of A429 (Crudwell Road) North of Malmesbury Wilts	20/08618/FUL	No objection
Kingway Nurseries, Chippenham Road, Corston, SN16 OHW	20/11605/FUL	Support
Christmas Tree Shed, Charlton, SN16 9DG	PL/2021/04029	No objection
The Brenndon, Common Road, SN16 0HL	PL/2021/03994	Provided it is for private use only, no objection
Arlingham, Foxley Road, Malmesbury, SN16 0JF	PL/2021/03180	Objection
Hangar Farm, A429 area boundary near Stanton St Quintin north to junction with C1, Lower Stanton St Quintin, SN14 6HG	PL/2021/03094	No objection

An additional planning application was received subsequent to this agenda being finalised: 1 Thornhill Mews, Malmesbury 21/02062/FUL. A site visit has been undertaken and it was agreed to submit a comment of no objection.

Cllr Briggs presented the March budget performance; receipts and payments are satisfactory and the VAT submission to reclaim £1307.43 has been sent. The bank statement dated 31st March showing balances of £7,187.54 and £35,728.21 was noted and the reconciliations and the original bank statements as evidence of verification were signed as correct by the Vice Chair. It was noted there is £10,500 on account for the Corston Reading Room refurbishment from the S106 agreement from the Southside residential development. The Chair signed the List of Payments for authorisation as per supporting evidence; Cllr Budgen first authoriser, Cllr Stephens second authoriser. The 2020-21 Quarter 4 Transparency Code was presented. **Action: Cllrs Budgen & Stephens**

No.	Payee Details	Reason	Amount (£)
1	Roger Budgen	Zoom Subscription	14.39
2	Malmesbury Town Council	Donation to Malmesbury in Bloom 2021	100.00
3	HMRC	Final quarter payment	179.40
4	Jenny Cole Accountancy Limited	Payroll services	72.00
5	Wiltshire Association of Local Councils	Annual subscription WALC & NALC	912.20
6	C A Skinner	Replacement steps, Corston Pond	36.13
7	The Community Heartbeat Trust	Defibrillator adult pads	98.40
8	Idverde Limited	Waste collection of 2 x bins	80.89
		Total	1,493.41

161 TO REVIEW REVISED QUOTATIONS FOR THE VEGETATION CLEARANCE ALONG THE COWBRIDGE PERMISSIVE PATH

The Council voted to award the contract to Idverde, as the lower of the quotations. The clerk was asked to contact the successful contractor. **Action: Clerk**

162 TO CONSIDER OPTIONS TO SUPPORT THE LANDOWNER OF COWBRIDGE PERMISSIVE PATH TO COUNTER UNLAWFUL BEHAVIOUR ON THE LAND ADJACENT TO THE PATH

Cllr Budgen reported that the landowner has seen an increase in trespass and criminal damage on land adjacent to the path both in our parish and the adjoining Lea & Cleverton parish. Cllrs Budgen, Clogg and Stephens have discussed the matter and believe a few words advising that it is private land and to be respectful of it in the Cowbridge Mill Estate Management Committee's circular could be beneficial. They will circulate a draft for comment. **Action: Cllrs Budgen, Clogg & Stephens**

163 TO RECEIVE REPORT #04.2 IN RESPECT OF THE COUNCIL'S INSURANCE POLICY

Cllr Hopkins presented report #04.2 regarding renewal of the insurance policy from 1st June. The cover remains the same but it is important that point 3.4 is adhered to i.e. the council is required to declare that 'no Councillor or Clerk has been subject to a County Court Judgement or had insurance refused or cancelled, or has been declared bankrupt, or has been convicted of a criminal offence or prosecuted under Health and Safety or Environmental Protection legislation. Cllr Hopkins recommended the proposal be accepted and the premium be paid accordingly; all agreed. The premium needs to be paid promptly following May's meeting to ensure the payment deadline is met.

164 TO RECEIVE REPORT #04.3 IN RESPECT OF THE CIL RECEIPTS AND USAGE FOR 2020/21

Cllr Hopkins presented report #04.3 showing that £290 has been spent in 2021 with £3914 carried forward. Receipts are shown on a year-by-year basis so they can be carefully monitored and spending deadlines met. The report has to be sent to Wiltshire Council and posted on the website. The first tranche of the Aldi CIL monies was received in the 2021/22 financial year, so it was agreed to transfer £25,000 to the savings account.

165 TO RECEIVE REPORT #04.4 FOR A MINOR HIGHWAY IMPROVEMENT REQUEST FOR SIR BERNARD LOVELL ROAD

Following advice received from Stephen Hind, Principal Engineer, Traffic and Network Management at Wiltshire Council, Cllr Budgen completed a Highways Improvement Request form for an additional sign at the entrance of Sir Bernard Lovell Road to warn HGVs that there is minimal turning available further into the estate. It was agreed to submit the request. **Action: Cllr Budgen & Clerk**

166 TO RECEIVE A VERBAL PROGRESS REPORT ON THE RODBOURNE ROAD RESIDENTIAL DEVELOPMENT PROPOSAL

Cllr Budgen had been informed by Loxton Land, that although the landowners had delayed presenting the residential development proposal along the Rodbourne Road because of the Covid situation, they now wished to move ahead and have instigated a community consultation, circulating their plans to Corston residents together with a questionnaire. Cllr Hatherell confirmed that this mail drop had taken place. Cllr Budgen said he would also circulate a copy to Councillors.

Action: Cllr Budgen

167 UPDATE ON PRIORITY COUNCIL PROJECTS

i. Additional Foxley Road lighting

Cllr Hopkins has again been in touch with W S Atkins regarding the outstanding outline plan. A company specialising in solar power has been consulted who reported that it is not thought that a solar option would deliver sufficient power, due to the overhanging trees, to service the additional lights for the hours required. A detailed scheme is awaited from WC but an estimated cost of £35,000 has been suggested.

Action: Cllr Hopkins

ii. Cowbridge permissive path surfacing

Cllrs Budgen, Clogg and Stephens have requested a meeting on site with Stephen Leonard, Countryside Access Officer, to discuss the Council's 'best option' solution for the surface. Quotations will be obtained if this option is considered suitable.

Action: Cllrs Budgen, Clogg & Stephens

168 TO RECEIVE VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES

Cllr Hatherell reported the following:

Highways

The Parish Steward has been asked to remove residual roots left near the phone box on the Milbourne C67. The Parish Steward has cut back vegetation near the Mill Lane turning, the Corston noticeboard and on the by-pass.

Playing Fields

Idverde has started mowing and Cllr Hatherell has inspected the Corston and Rodbourne sites. The Covid notices are still in place. The reopening of playgrounds will be an agenda item at the next meeting. Councillors were requested to contact Cllr Hatherell with any new tasks.

Footpaths

No report

Following the recent elections, the Chair thanked outgoing Councillors Cole and Edgley-Pyshorn for all their efforts on behalf of the Parish Council, particularly their respective input re the website and electronic banking, and that they would be missed. He also extended grateful thanks to Wiltshire Council Cllr Thomson who has been a real asset to the Parish Council over the years and wished him all the very best for the future.

The meeting closed at 20:00

The date of the Annual Council Meeting is Wednesday 19th May 2021 at 18:30 followed by the Parish Council Meeting at 19:00

..... Chair Dated