

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 24th February 2021 via Zoom video conference

Present: Cllrs Budgen, Hatherell, Briggs, Clogg, Cole, Hopkins, Jones, Merriman, Stephens and Thomson (WC)

Public: None present

125 APOLOGIES FOR ABSENCE

Cllr Edgley-Pyshorn.

126 NON ATTENDANCE

Cllr Payne

127 DECLARATIONS OF INTEREST

None.

128 TO ADOPT THE MINUTES OF THE MEETING ON THE 27th JANUARY 2021

Cllr Budgen read out a late minor amendment to the circulated minutes of the meeting on the 27th January 2021, these were then adopted as a true record and signed accordingly.

129 INTRODUCTION TO MIKE JENNINGS, PROSPECTIVE WILTSHIRE COUNCILLOR FOR THE SHERSTON WARD

Mr Jennings was unavoidably detained and unable to join the meeting.

130 TO RECEIVE REPORT #02.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #02.1 after which the Council considered the following planning applications. Full comments submitted by the Council can be viewed on-line at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
Little Owl, Milbourne Lane, SN16 9JB	20/11617/FUL	No objection
24 Milbourne Park SN16 9JE	21/00228/FUL	No objection
Westbreeze, Milbourne Lane, Milbourne, SN16 9JA	20/07789/FUL	Continuing objection to revised plans
2 Manor Cottage, Swindon Road, SN16 9LU	21/00467/FUL	No objection
Rodbourne House, Rodbourne, SN16 0ES	21/01233/TCA	No objection with comment
Lawn Farm, Grange Lane, SN16 0EP	12/00991/FUL	No objection
Manor Farm, Corston, Malmesbury, SN16 0HF	20/11001/FUL	No objection

An additional planning application was received subsequent to this agenda being finalised: Site 1, Land at Burton Hill, Malmesbury 19/07095/REM. As the date for submissions is before the date of

the next council meeting, it was agreed that Councillors would circulate any comments by email to permit Cllr Budgen to prepare a suitable submission.

Cllr Budgen reported there were currently 13 planning applications from within the parish waiting determination.

The Chairman had circulated a paper dated 21st February that reported on a meeting with Savills, on behalf of a developer, to brief interested parties on a proposed solar farm on land owned by the Charlton Estate. The Chairmen of the other two parishes affected by the proposal also attended the briefing. The Council noted this and will await a possible planning application. More details of the proposal are available on the Council's website.

131 FINANCIAL REPORT

Cllr Briggs presented the January budget performance, which showed a sound position. The bank statement dated 31st January showing balances of £8,138.20 and £35,728.21 was noted and the reconciliations and the original bank statements as evidence of verification were signed as correct by the Vice Chair. Cllr Budgen signed the List of Payments for Authorisation as per supporting evidence; Cllr Clogg first authoriser, Cllr Stephens second authoriser.

Action: Cllrs Clogg and Stephens

Payment No.	Payee Details	Reason	Amount (£)
1	Roger Budgen	Zoom Subscription	14.39
2	Rialtas Business Solutions Ltd	Rialtas: Alpha Software Annual Support & Maintenance Agreement	206.40
3	Advancedscape Limited	Replacement dog waste bin under bypass	85.00
		Total	£291.40

132 TO RECEIVE REPORT #02.2 ON THE FUTURE SERVICING OF WASTE BINS AT FOXLEY ROAD AND BASKERVILLE

Cllr Budgen presented Report #02.2 and the Council agreed to award the contract to service the waste bins at Foxley Road and under the A429 bypass to a commercial company as the quote proved more cost effective and offered flexible frequency of servicing. The Parish Council extended thanks to Malmesbury Town Council for its assistance with this matter over many years.

Cllr Hopkins said as there was not currently a budget head for this the Finance Committee would set up a new cost centre to allow for the cost of waste collection and replacement bins going forward. Meanwhile the cost can be met within available funds.

Action: Cllr Budgen, Clerk & Finance Committee

133 TO REVIEW THE EXISTING VEGETATION CLEARANCE ARRANGEMENTS ALONG THE COWBRIDGE PERMISSIVE PATH

As the existing contract finished in September, it was agreed to obtain a new quote to run from May 2021 to September 2022 to test competitiveness.

Action: Cllr Clogg and Clerk

134 TO RECEIVE A VERBAL REPORT ON A REVIEW OF THE SCOPE OF THE INTERNAL AUDIT

Cllr Hopkins reported the Finance Committee was largely satisfied with the scope of the internal audit and that current internal controls are satisfactory.

135 TO CONSIDER THE CONTENT OF A SUBMISSION INTO THE WC LOCAL PLAN CONSULTATION

Cllr Budgen reported that he and the Chair of Brokenborough Parish Council would support Malmesbury Town Council in this. The draft submission will be circulated once received.

136 UPDATE ON PRIORITY COUNCIL PROJECTS

i. Additional Foxley Road lighting

Cllr Hopkins anticipates an outline plan from W S Atkins in March. He indicated that the timing of this project could be delayed owing to the Covid situation and the Government's decision to allow developers to defer CIL payments for 6 months to ease their financial pressures.

ii. Cowbridge permissive path surfacing

Cllr Clogg reported that owing to uncertainty over payment there was currently nothing to report.

137 TO RECEIVE VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES

Cllr Hatherell reported the following:

Highways

The Parish Steward has cleared 3 of the road grips along the C67 Milbourne straight. Still has from Manor Farm to Tanners Bridge to do. The 40 mph and other road signs outside the Primary Care Centre have been cleaned. A pothole outside Waitrose has been repaired. The drains at Cowbridge, by Willis, have been cleared. The Parish Steward has now been allocated one day a month to the parish and is due tomorrow, Thursday 25th February.

Cllr Hatherell has raised a MyWilts issue to clear leaves from Truckle Bridge to the Foxley Road junction and has also contacted the Highways Engineer, Matt Perrot, to request this be given higher priority on safety grounds as residents of all ages use this pavement to get into Malmesbury. It has been confirmed Parish Steward with the mechanical sweeper will undertake this work on 26th February. The request to clear the blocked gully at Milbourne near the noticeboard/seat has been resubmitted.

Playing Fields

Cllr Hatherell has inspected the Corston and Rodbourne playing fields and equipment, all fine. The Covid 19 notices and the red striped tape are still in place and both fields remain officially closed. It was agreed the mowing contract for 2021 would be an agenda item for the next meeting. Cllr Hatherell and the Clerk will obtain other quotes in readiness for the meeting.

Action: Cllr Hatherell & Clerk

Footpaths

Cllr Clogg advised that the owners of Daniel's Well Farm had deposited maps and statements with Wiltshire Council under Section 31(6) of the Highways Act 1980 and Section 15A of the Commons Act 2006.

Such deposits enable landowners to protect themselves, respectively, against new public rights of way coming into existence or a parcel of land being registered as a village green or common, based solely on a period of use by the public.

This deposit is number HLD/MALW/2020/14 and can be viewed at [Wiltshire County Council - Rights of Way Section 31 Deposits Search](#)

The meeting closed at 19:55

The date of the next virtual meeting is Wednesday 24th March 2021 at 19:00.

..... Chair Dated