

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 19th May 2021 At Charlton Village Hall

Present: Cllrs Budgen, Hatherell, Briggs, Clogg, Hopkins, Ingham, Maslin, Merriman, Payne, Stephens and Smith (WC)

Public: Two members present.

15 APOLOGIES FOR ABSENCE

Cllr Jones

16 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None.

17 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None

18 TO ADOPT THE MINUTES OF THE MEETING ON THE 28th APRIL 2021

The minutes of the meeting on the 28th April 2021 were adopted as a true record and signed accordingly.

19 TO RECEIVE REPORT #05.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

;

Cllr Budgen presented Report #05.1. Three additional planning applications were received subsequent to this agenda being finalised: Bluewood, Filands Farm, Malmesbury PL/2021/03697; Woodhatch, Foxley Road, Malmesbury PL/2021/03700 and Aldi, Crudwell Road, Malmesbury PL/2021/03684. As the date for submissions is before the June meeting it was agreed Councillors would circulate any comments by email to permit Cllr Budgen to prepare a suitable submission.

The Council considered the following planning applications. Full comments submitted by the Council can be viewed on-line at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
13 Milbourne Park, Milbourne, SN16 9JE	PL/2021/03573	No objection
11 The Knoll, Malmesbury, SN16 9LJ	PL/2021/04681	No objection
Land adjacent to Radnor Arms, Corston, SN16 0HD	PL/2021/03595	No objection with amplifying comments

One parishioner was invited to speak during the discussion on planning application PL/2021/03595, land adjacent to the Radnor Arms. The individual carefully expressed a number of concerns with the application to the Council. It was explained that the application could only be assessed against valid WC planning policies, however there was some recognition of the social and economic benefits of maintaining a pub in the village.

20 FINANCIAL REPORT

Cllr Briggs presented the May payment schedule and Cllr Budgen signed the List of Payments for authorisation as per supporting evidence; Cllr Clogg first authoriser, Cllr Stephens second authoriser.

It was explained the April entries could not be entered until the 20/21 financial EOY closedown was completed.

Cllr Hopkins presented the Annual Internal Audit Report 2020-2021; the auditor had been satisfied on all counts. The auditor has also emailed to confirm the accounts were all complete and in good order with no outstanding items.

Action: Cllrs Clogg & Stephens

Payment No.	Payee Details	Reason	Amount (£)
1	Roger Budgen	Zoom Subscription	14.39
2	BHIB Ltd	Local Councils Insurance Renewal	633.12
3	Wiltshire Association of Local Councils	Training - Councillor Fundamentals	36.00
4	R J & S H Mellowes	Clerk tax rebate for April 2021	56.20
5	R J & S H Mellowes	Clerk difference in new net salary (May)	56.20
6	Charlton Recreational Centre	Hire of Charlton Village Hall (19.5.21)	24.00
		Total	£819.91

21 TO RECEIVE REPORT #05.3 TO REVIEW THE COUNCIL'S RISK MANAGEMENT AND REGISTER

Cllr Hopkins presented report #05.3 in accordance with good practice. Pandemics and resignation of the clerk have been added to the risk assessment. Cllr Hopkins proposed the report be accepted, this was seconded by Cllr Budgen and unanimously agreed. The report will be added to the website.

22 TO RECEIVE REPORT #5.4 TO AGREE MEETING DATES FOR COUNCIL YEAR 2021/22

It was agreed that dates could not be confirmed as there was uncertainty over a suitable meeting venue and availability. It was agreed to explore options and consider the item again at a subsequent meeting. It is hoped Charlton Village Hall can be booked for the June meeting, but it may be on a Thursday.

Action: Cllr Briggs and Clerk

23 REVIEW OF COUNCIL DECISION ABOUT THE RE-OPENING OF PLAYGROUNDS

Cllr Hopkins stated that NALC guidance is that playgrounds should be open. Other local Parish Councils have Covid national guidance notices displayed, and it was agreed to open and to have Covid safety advice notices displayed.

Action: Cllrs Hatherell, Clogg and Clerk

24 UPDATE ON PRIORITY COUNCIL PROJECTS

i. Additional Foxley Road lighting

Cllr Hopkins will urgently chase again the outstanding outline plans with the Contractor.

Action: Cllr Hopkins

ii. Cowbridge permissive path surfacing

Cllr Clogg will follow up the request for a meeting on site with Stephen Leonard, Countryside Access Officer, to discuss the Council's 'best option' solution for the surface. If a meeting is not possible, she will seek other advice.

Action: Cllrs Budgen, Clogg & Stephens

25 TO RECEIVE VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES

Cllr Hatherell reported the following:

Highways

The Parish Steward will be asked to clear vegetation near the Blick's Hill pedestrian sign and to clear cow parsley on the hill at Cowbridge. Traditionally, May is the 'weed kill' month, but this now has to be requested, so Councillors were asked to inform Cllr Hatherell so he can add items to the request sheet.

Playing Fields

The monthly check of both playgrounds has taken place and all equipment was found to be in good order.

Footpaths

Cllr Clogg reported there was no update from the Town and Parish Councils Action Group to try and establish a better walking/cycling network to the town.

Cllr Clogg reported there was to be a Malmesbury Climate Action Network public consultation regarding bus use and requested the Council publicise the presentation on the website and noticeboards.

Cllr Stephens confirmed that the agreed draft regarding the need to be respectful of private land near the Cowbridge permissive path had been submitted and confirmed for publication in the Cowbridge Mill Estate Management Committee’s circular.

Website

Cllr Briggs reported that the website working party had met, with good progress made, and a Zoom meeting is scheduled with one provider offering the facility to include planning applications and to send emails to residents if they have subscribed. Councillors were requested to input into the group any ideas that might be useful.

The meeting closed at 19.58

The next Parish Council Meeting will be held at Charlton Village Hall on Thursday 24th June 2021 at 19:00.

..... Chair Dated