**ST PAUL MALMESBURY WITHOUT PARISH COUNCIL**

Parish Council Meeting on the 24th June 2021 at 19:00 at Charlton Village Hall

**AGENDA**

1 Apologies for absence

2 Declarations of Interest in accordance with the Council’s Code of Conduct

3 Public Question Time in respect of items of business included on the agenda

4 To receive and adopt the minutes of the meeting on the 19th May 2021

5 To receive Report #06.1 on planning updates listed below:

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| **Site** | **Description** | **Reference** |
| Bluewood, Filands Farm, Malmesbury, SN16 9JN | Change of use from annexe to separate residential dwelling, the creation of a new access and associated works. | PL/2021/03697 |
| Woodhatch, Foxley Road, Malmesbury, SN16 0JF | Construct a single-storey timber garden store. | PL/2021/03700 |
| Aldi, Crudwell Road, Malmesbury, SN16 9JL | Three internally illuminated wall hanging signs mounted to the face of the building (sign A) . One non-illuminated building entrance sign (sign B). One non-illuminated opening times panel and image sign (sign C) . One internally illuminated freestanding 6m high double-faced double pole boundary sign (sign D). One externally illuminated bespoke freestanding plinth sign (sign E). | PL/2021/03684 |
| The Old School, Grange Lane, Rodbourne, SN16 0EX | Reduce Lateral Branches of 2 Oak Trees Overhanging Car Park and Roadside by 4 Metres (T1 & T2), 8 Metre Height Reduction to 20 Cypress Trees (G1), Fell 2 Ash Trees (T3 & T4), Crown Raise 1 Ash to 4 Metres from Ground Level (T5) | PL/2021/05334 |
| Plot 2 Adj Old Schoolmaster’s House, Burton Hill, SN16 0EL | Minor revisions to detailed approval 17/05004/FUL for new house (kitchen extension) | PL/2021/04501 |
| Brook House, Mill Lane, Corston, SN16 0HH | Demolition of existing extensions, replacement two storey side and rear extension, roof alterations, new glazed walkway and the installation of solar panels in the garden. | PL/2021/04648 |
| Hangar Farm, Lower Stanton St Quinton, SN16 6HG | Erection of 1 x agricultural workers dwelling (amendments to siting of extant consent 18/06495/FUL) | PL/2021/04950 |
| 20 Monks Park, Milbourne, SN16 9JF | New porch, single storey rear extension, loft conversion including rear dormer and roof windows in the front, plus replacement of dying hedge with a new 1.8 metre close board fence along the rear boundary | PL/2021/05191 |
| Land to the east of Storey Mews, SN16 0FH | Erection of 29 dwellings with associated garages and parking, open space, landscaping, roads and footpaths, following Outline planning permission 16/11603/OUT | PL/2021/04960 |

6 To consider the Council’s response to the nomination of The Radnor Arms, Corston to be listed as an Asset of Community Value

7 To receive reports from the Responsible Financial Officer, including:

1. The Accounts for the year to date & bank reconciliation as at 31st May 2021
2. Payment schedule for Council approval and authorisation of invoices

8 To receive reports from the Chair of the Finance sub-committee and RFO to the Council, to:

i. consider the findings of the review of the effectiveness of the internal control system (including the Internal Audit Report)

ii. approve the Annual Governance Statement and authorise the Chair and Clerk to sign it

iii. a. consider the Accounting Statements and the explanation of variances and explanation of restatement of 2019-20 results.

b. resolve to approve the Accounting Statements and accompanying explanations

c. ensure that the Accounting Statements are signed and dated by the Chair

d. note that the period for the Exercise of Public Rights is 28th June to 6th August and resolve to publish the required notices on June 25th

9 To consider Report #06.5 (and appendix) for a replacement website.

10 To consider Report #06.7 to agree proposed amendments to the MNP

11 To consider Report #06.3 to prioritise two additional projects from the Council’s project list.

12 To consider Report #06.4 to agree dates and a venue for the monthly routine meetings of the Council

13 To consider Report #06.6 to invite Council to adopt the most recent National Association of Local Councils (NALC) Code of Conduct template.

14 To consider Report #06.2 to invite Council to adopt a Grant Policy

15 To consider a donation towards funds to start a new and updated school library at Stanton St Quintin Primary and Nursery School.

16 To consider a Minor Highway Improvement Request on the B4042, Swindon Road

17 To request WC Enforcement to investigate a possible breach of planning on land to the south of the B4042 opposite the entrance to Cowbridge Crescent.

18 To consider parish involvement in The Queen’s Green Canopy (QGC) <https://queensgreencanopy.org/>

19 Update on priority Council projects:

1. Cowbridge permissive path resurfacing
2. Additional Foxley Road lighting

20 To receive verbal reports from Committee representatives as appropriate

21 Date and venue of the next meeting is tbc